FULFEN Primary School

Leading the way to a brighter future

Love of Learning... Encouraging... Adaptable... Determination...

SEND Information Report

Date Written: September 2026 Review Date: September 2027



How does Fulfen Primary School know if my child needs extra help?	At Fulfen Primary School, early identification of Special Educational Needs and Disabilities is key so that we can ensure that the right support is in place for all children to reach their potential. We know that a child needs extra help when, despite receiving high quality teaching: • They are making less than-expected progress given their age and individual circumstances • Their progress is slower than that of their peers • There is a gap between the child's attainment and that of their peers • The gap in attainment widens over time, despite additional support being put in place • They require additional adult support to access the curriculum • They require additional resources to support their learning
What should I do if I think my child has Special Educational Needs?	Speak to your child's teacher about any concerns. There is always a member of staff on the door at the beginning of a school day. You can also make an appointment to see your child's teacher before or after school by contacting the school office on 01543 226070, or raise concerns at a termly Parents' Evening. Once you have spoken to your child's teacher, the SENCO (Mrs. Harris) may become involved. Mrs. Harris can meet jointly with parents and teachers to discuss any concerns and to help plan any additional support for your child, as well as facilitating referrals to outside agencies, if required. Mrs. Harris can be also be contacted directly by email: hharris@fulfen.staffs.sch.uk
How will Fulfen Primary School teach and support my child?	All children at Fulfen have access to a broad and balanced curriculum. Fulfen is an inclusive school and we make reasonable adjustments to support the varying needs of all our pupils. Some of the ways we do this are listed below: • Identifying any barriers to learning and taking steps to remove these • Providing additional adult support in class to scaffold, model and break down tasks into chunks to make the curriculum accessible to all • Following the advice and guidance from outside professional agencies as to strategies to use and equipment to purchase • Including children in evidence-based intervention programs to work on specific targets on a one-to-one basis, or as part of a small group • Monitoring and reviewing the impact of all the adjustments listed above before planning further intervention and support
How will the curriculum and learning environment be matched to my child's needs?	• At Fulfen Primary School, all children have access to a broad, balanced curriculum • Teachers plan to incorporate the needs of all children in their class through adaptive teaching and the effective use of teaching assistants • Teachers and teaching assistants model examples, break down instructions into smaller chunks and make explicit links between new teaching and prior learning. • Children will be provided with specialist equipment and resources whenever this is required. These resources may include coloured overlays to aid reading, a pencil grip and writing slope, visual checklists and a visual timetable, a fidget toy

	or a wobble cushion. • Some children may take part in intervention groups to address gaps in their learning, or to support other areas of need, such as Speech, Language and Communication needs, Social, Emotional and Mental Health needs, Sensory and Physical needs. • The SENCO monitors these interventions and measures their impact on your child's progress.

How will Fulfen Primary School and I know how my child is doing?	• You can discuss your child's progress at termly Parents Evenings or the SEND drop-in sessions in Autumn 2 and Spring 2. • You will receive a copy of your child's PLP via SeeSaw each half term. • You can make an appointment to speak to your child's teacher, either by speaking to them directly or by telephoning the school office • The SENCO's (Mrs. Harris) working days are Monday, Tuesday and Wednesday. If you would like to discuss any concern relating to SEND with Mrs. Harris, please make an appointment through the school office or by emailing hharris@fulfen.staffs.sch.uk • All parents receive an end of year report about their child, outlining progress and attainment • All reports from outside agencies are shared with parents as soon as we receive them
How will Fulfen Primary School help me to support my child's learning?	Your child's teacher or the SENCO will suggest additional ways to support your child at home. The SENCO completes referrals to outside supporting agencies following discussions and permission from parents- these include the Speech and Language Service, the School Nurse, Community Paediatrics, the Educational Psychologist.
What support will there be for my child's overall wellbeing?	Fulfen Primary School highly values your child's wellbeing. There is a range of pastoral support on offer. This includes: • An effective Personal, Social and Health Education (PHSE) curriculum and Relationships and Sexual Education (RSE) Policy that provides pupils with the knowledge, understanding and skills they need to promote their Personal, Social and Emotional development. • Pupil voice mechanisms are in place in school such as the School Council and Eco-Council. • Mrs McMullen is our Positive Play Leader. Some children visit Mrs McMullen to take part in the Positive Play Program, which supports the Social, Emotional and Mental Health needs of our pupils • Pupils who find playtimes and lunchtimes difficult are supported and alternative opportunities can be made available or additional support can be given Pupils who find it difficult to come into school in the morning can be met and greeted by a familiar member of staff, who will help them to settle into school and get ready to learn If a pupil has a medical need, a detailed Care Plan is compiled by the school in partnership with parents and the school nurse or other medical professional. Specific staff have training to support particular needs, e.g.: technical knowledge to maintain hearing aids and equipment or managing diabetes. The school office staff are responsible for the administration of medicines and Care Plans.

What specialist services and expertise are available at or accessed by Fulfen Primary School?	Positive Play Special Educational Needs and Inclusion Hub Speech and Language Service Educational Psychologist Service Children and Young Persons Autism Service (CYPAS) Autism Inclusion Team Educational Welfare Officers School Nurse Community Paediatric Service Occupational Therapy Service Social Services Lichfield Family Hub Behaviour Support Service Sensory Inclusion Service Early Years Forum Early Years SENCo Stay Well CAMHS
What training is provided for the staff supporting children with Special Educational Needs and Disabilities?	Whole School training on SEND issues are planned into the school's training calendar. These sessions have recently included Interventions for Mathematics and Adaptive Teaching. If a need arises on a specific area of special needs the SENCO will gain advice from specialist services and arrange training to meet the individual needs. Individual teachers and teaching assistants may attend courses run by outside agencies that are relevant to the needs of specific children in their class. The SENCO attends termly SEND Network Meetings in order to keep up to date with strategies to improve outcomes for pupils with SEND and attends the Lichfield Primary SEND and Inclusion Hub to discuss how individual pupils can be best supported. The SENCO (Mrs. Harris) has the NASENCO Award (National Award for Special Educational Needs Co-ordination).
How will my child be included in activities outside the classroom including school trips?	Fulfen is an inclusive school: • All our extra-curricular activities and school visits are available to all our pupils, including our before-and after-school clubs. • Pupils with SEND are encouraged to be part of the School Council or Eco Council • All pupils are encouraged to go on our residential trips • All pupils are encouraged to take part in sports day, school productions, special assemblies, and workshops • No pupil is ever excluded from taking part in these activities because of their Special Educational Needs or disability Fulfen will make reasonable adjustments in order that all children with SEND can go on

	educational visits, using risk assessments and care plans, and providing additional adult support where required. Parents and carers are encouraged to communicate with their child's teacher if they have any concerns about a forthcoming school trip.
How accessible is the school environment?	We have an Accessibility Plan in place and, where feasible, make reasonable adjustments to improve the accessibility to our environment to meet individual needs. Our policy and practice adhere to the Equality Act 2010. A copy of this plan is available on the school website or on request via the school office. Individual access requirements may be required and we can discuss these if they arise. Facilities include: A parking space in the car park allocated for disabled users. Equipment and resources are available for children who have specific needs Our main entrance is wheelchair friendly and our doors are wide enough for wheelchair access. All classrooms are accessible All classrooms and toilets are on one floor Reasonable adjustments can be made if what is in place is not suitable for any reason.
How will Fulfen Primary School prepare and support my child to join school or transfer to a new school?	If your child joins us in Pre-School or Reception, you will be invited to a welcome meeting and to attend a Stay and Play session with your child. We encourage prospective parents to visit our school so that your child can see their classroom and meet their teacher. If your child joins from another setting, we will liaise with the setting and discuss your child's needs. If a multi-agency meeting is required, this will be held to discuss your child's needs and share strategies to ensure that the right provision is put in place before your child starts. If your child leaves to join a new school before Year 7, we will liaise with the new school and all important information and documents will be passed on securely in line with GDPR. For all children moving to a new school for Year 7, transfer meetings with the new schools take place and the SENCO will pass on any information to the new school at these meetings. Children attend a transition visit to their new high school and additional visits can be arranged if required for individual pupils or small groups of children who might need more support with transition.
How are Fulfen Primary School's resources allocated and matched to	Teachers put additional support into place within their own class by deploying their teaching assistant or providing additional support themselves as part of high quality teaching. Teaching assistants also deliver evidence-based interventions to individual pupils or small groups during the afternoons and the impact of these interventions is

children's Special Educational Needs?	measured by the SENCO. The SEND budget is allocated each year and is managed by the SENCO. The budget is used to provide additional support and resources depending on the needs of individual pupils. Resources may include the deployment of staff to meet individual needs.
How is the decision made about what type of support and how much support my child will receive?	The progress of all pupils is tracked and discussed by teachers at termly Pupil Progress meetings with the Head Teacher and Deputy Head Teacher. When a child is identified by their class teacher as having additional needs, we use a graduated response to support and identify the additional support a child may require. Parents will be involved in all discussions and kept up to date with how their child is being supported. <u>The Graduated Response</u> Monitoring - a teacher has recognised a child may have certain needs and additional interventions and reasonable adjustments may be offered. Progress is measured by the class teacher and SENCO and reviewed termly. SEND Support – children who have been identified as having special educational needs and who require provision that is additional to and different from the mainstream curriculum. These children have a Personalised Learning Plan (PLP) with specific targets and all additional support and reasonable adjustments that they require are listed on it. These plans are reviewed on a termly basis by teachers and parents or carers. Pupils with an EHCP- children who have been identified as having complex and significant needs and may be in the process of an Education Health and Care assessment or have an EHCP plan already in place. These plans are reviewed annually by parents, the class teacher, the SENCO and any other outside agencies supporting the child.
How are parents involved in Fulfen Primary School? How can I be involved?	At Fulfen, we welcome participation and involvement from parents and carers. Some of the ways that parents can be involved in their child's education are listed below: • Parents of children with SEND will be invited to a drop-in session with their child's teacher, in the Autumn and Spring term, to discuss PLP (Personalised Learning Plan) targets and progress made towards previous targets. • Parents of children with SEND are invited to SEND Coffee Mornings in school, where they can talk to other parents, the SENCO, the SEND Governor and professionals from outside agencies • Meetings with the SENCO and teacher to discuss any concerns • Multi-agency meetings with other professionals to discuss ways to support your child • Annual Review meetings for pupils with an EHCP (Education, Health and Care Plan) to discuss progress and review the plan At Fulfen, parents are warmly welcomed to attend events throughout the year, including Harvest Festivals, Christmas productions, Leavers' productions and Sports Days. Fulfen encourages parents and other members of the community to volunteer within the school to listen to children read. This can be arranged by speaking to the

	school office.
Who can I contact for further information?	The first point of contact is **your child's class teacher**. You can make an appointment to speak to them before or after school. The SENCO is Mrs. Helen Harris, who can be contacted by email on: hharris@fulfen.staffs.sch.uk or by telephoning the school office on: 01543 226070. Mrs. Harris' working days are Mondays, Tuesdays and Wednesdays. The SEND Governor is Mr. Lewis Field.