

### Lunchtime Supervisor – Fulfen Primary School

6.25 hours per week (Mon – Friday 12pm to 1.15pm)

Term time only Grade 2:

38 working weeks / 43.89 paid weeks per year

Actual salary: £3,525 / year – 12 equal monthly payments

Start date: March 2026



Fulfen Primary School is a large, thriving Primary School, located in Burntwood. We are moving forward at a rapid pace due to a range of new initiatives and you will be joining a committed and friendly team.

The governors are seeking to appoint a friendly and hardworking Lunchtime Supervisor, 6.25 hours per week (1.25 hours per day) on a term time only permanent basis.

The successful candidate will be able to work as part of a team and form positive relationships with adults and pupils. To work under the direction of the Senior Lunchtime Supervisor to provide care for the children during the school lunch break, supervising them before, during and after their meal.

Main duties will include:

- Assisting children with their meals
- Patrolling the playgrounds and other areas of school premises
- Basic first aid (following training)
- Organising games and activities
- Cleaning dining equipment
- Setting up / clearing away tables and chairs when required
- Deal with hazards such as spillages of food / drink in accordance with procedures.

Fulfen Primary School is committed to Safeguarding and promoting the welfare of children and safer recruitment practice. DBS checks will be required from successful candidates and references will be sought prior to interview of all shortlisted candidates.

To apply for this role, please either:

- Call 01543 226070
- Call into school for an application form or
- email [finance@fulfen.staffs.sch.uk](mailto:finance@fulfen.staffs.sch.uk) for an application form