

Job Description

Job Title Teacher of English

Job Purpose

To be an effective professional who has thorough curricular knowledge of English, teaches and assesses effectively, takes responsibility for own professional development and enables pupils to achieve well. As this is a middle school, you may be required to teach another subject alongside English.

Objectives

- To ensure pupil entitlement to the National Curriculum in English
- To continuously raise standards of pupil achievement at all levels
- To foster pupil enjoyment and satisfaction in the study of English
- To enhance the teaching of English

Principal Areas of Responsibility

- To carry out the duties of a teacher as set out in the School Teachers' Pay and Conditions document
- To carry out the professional duties which a teacher (other than a Headteacher) may be required to perform
- To ensure a high standard of teaching and learning
- To monitor, assess and grade pupils' work
- To participate in Performance Management in line with the school's policy
- To remain up to date with knowledge and understanding within the subjects
- To take on the role of form tutor and have pastoral care for that group

Key Tasks

Teaching

- To plan and prepare lessons and courses
- To teach pupils according to their educational needs
- To set and mark work
- To review and evaluate his/her teaching methods and programmes of work
- To promote the general progress and wellbeing of pupils
- To advise and co-operate with the Headteacher and other teachers in the preparation and development of teaching materials and programmes of study
- To maintain good order and discipline among pupils and to safeguard their health and safety

Assessment and Reporting

- To make records and reports on the personal and social needs of pupils
- To communicate and consult with the parents of pupils

- To communicate and co-operate with persons or bodies outside the school
- To participate in meetings arranged for any of the purposes described above
- To assess, record and report on the development, progress and attainment of pupils

Professional Development

- To participate in arrangements made in accordance with the school policy on performance management
- To participate in arrangements for further training and professional development as a teacher
- In the case of a teacher serving an induction period to participate in arrangements for supervision and training
- To participate in curriculum, pastoral and administrative meetings
- Any other duties which the Headteacher may reasonably request

'This school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment'

This position is subject to an Enhanced Disclosure check under the Rehabilitation of Offenders Act 1974. Further details regarding this check are available from schools or by visiting

PERSON SPECIFICATION

At interview issues relating to the safeguarding and promoting the welfare of children will be addressed.

Essential	Desirable
Degree in a relevant subject. PGCE qualification, QTS Status.	The ability to communicate their enthusiasm for the subject, with an imaginative approach to the teaching of English, which motivates and inspires pupils.
Enthusiasm for English, up-to-date and relevant subject knowledge with particular reference to the KS2/KS3 curriculum.	Appreciation of a variety of learning styles and application of them in lessons.
An ability to develop the teaching of English.	A willingness to contribute to the ongoing development of the school and its enrichment activities.
Effectively monitor pupil progress and intervene where necessary to ensure that all pupils reach their full potential.	
Relate constructively and appropriately with pupils, staff and parents.	
A willingness to take on a role as Form Tutor within the pastoral system.	
A high standard of classroom management.	
The ability to work as a team member and to work independently.	

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