



HARTFORD PRIMARY SCHOOL HEAD'S WEEKLY NEWSLETTER 9th September 2026



Dear Parents, Carers, and Families

Welcome Back!

A very warm welcome back to a new school year at Hartford Primary School. I hope you have all had a wonderful summer and enjoyed the fabulous weather!

It has been lovely to welcome the children back into school, and a particularly warm welcome to all our **new Early Years families**, as well as a number of new families across Years 2, 3 and 4. We are delighted that you have joined our Hartford community, and we look forward to getting to know you and your children as they begin their school journey with us.

As we start the year, I would like to briefly confirm our leadership arrangements. Hopefully you will have already seen us on one of the gates over the first few days!

- **I, Mrs Cade, am Head of School** and the main point of contact for the day-to-day leadership of Hartford.
- **Miss Norris is our Deputy Headteacher** and will deputise for me on Fridays and alternate Thursdays. Miss Norris also teaches in Year 5 Monday – Wednesday.
- **Mrs Hacking is our Executive Headteacher**, providing strategic leadership, oversight and support across Hartford and Cuddington Primary Schools.

We work very closely together as a leadership team, ensuring that there is consistent support and leadership across the whole week.

I'd also like to welcome Miss Bartley and Mr Pilcher to our teaching team. Miss Bartley is working alongside Mrs Glendenning and Mrs H Rowland in Year 3. Mr Pilcher will be delivering our Spanish curriculum to the children in Years 1-6.

The whole team at Hartford are looking forward to happy, successful and exciting year ahead and to working closely with our families.

Moving on to the business side of things....

Firstly, you'll notice from today's edition the newsletter will now be issued each Wednesday and as usual will try and keep you as informed as possible about what is happening in school. It should be your first port of call for all things Hartford! We've had a busy start to the year. Our new Early Years children are now in school full time and we've already had our Meet The Teacher meetings for Years 2, 3, 4 and 6. Thank you to everyone who has attended these. A reminder that Year 1's meeting is this evening. Please note the PowerPoint presentations used during the meetings will be available on our school website for those who have been/are unable to attend the meetings.

Attendance

Whole school attendance up until Friday 4th September was 94.62%, we had 9 children recorded as late last week.

As a school we have a big focus on attendance – quite simply because good attendance underpins your child's success at school. If your child is unwell, please ring the absence line 01606 74164 option 1 and leave a message giving your child's name, class and their symptoms. Should your child need to attend a medical appointment (doctor/dentist/optician/hospital) during school time please let the office team know as soon as possible and provide confirmation details of the appointment. For any other absences you must complete an application for absence form, prior to the absence. These can be found on our website or are available to collect from the office. School attendance is mandatory for all children the term after they've turned five.

Requests for absence in term time are considered by myself, and are only authorised in exceptional circumstances. Holidays in term time will not be authorised, and if your child is absent for five days/ten sessions or more (a day is two sessions – am/pm), school has to inform the council, who will then issue a fixed penalty notice. The sessions do not need to be consecutive; it is ten sessions during a ten week period. The law stipulates that the current penalties

RESPONSIBILITY – RESPECT – ASPIRATION – PRIDE



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payable by parents are £160 if paid within 28 days, reducing to £80 if paid within 21 days. The penalty is per parent/carer per child.

Change to 2026/27 Inset Days

We emailed parents last week to advise of a change to our Inset Days for this academic year. The revised term dates are available on our website. I appreciate that a number of parents may have already booked holidays based on our original Inset Days. If this is the case please provide confirmation of when your holiday was booked when you submit your application for absence.

General Housekeeping Reminders

If your child comes to school on their scooter or bike please ensure they know to dismount before they come through the school gates. They should then wheel their scooter/bike to the bike shed or mushrooms for parking as appropriate. At the end of the day this process should operate in reverse and the children should not ride round the playground when they've been dismissed from class or play on the trim trail/outdoor equipment. I'm sure you'll appreciate the start and end of the day are very busy times and we want to avoid any accidents. For yours and your children's safety whilst waiting to enter the school grounds please wait on the pavements and park considerately.

Many of our Year 6 children now walk to and from school independently and bring a mobile phone with them. Please remind your child to switch off their phone before entering the school grounds and hand it in to their teacher as they go into class. At the end of the day, they should not turn their phone back on until they've left school premises.

Music Lesson Availability

Our violin teacher, who offers lessons to children in Years 3 – 6, currently has some availability in her timetable. If your child is interested in having violin lessons (which take place in school) please contact Mrs Scrowther directly for more information: csherwoodviolin@gmail.com

Preloved Uniform - *Important update*

Due to storage we are unable to take any more donations at the moment.

Preloved uniform can be requested at any time using this email address:

preloveduniform@hartfordprimary.cheshire.sch.uk

Let us know your requirements and your child's name and class.

Dates For Your Diary

Wednesday 9 th September	Year 1 Meet The Teacher
Thursday 10 th September	Year 5 Meet The Teacher
Tuesday 15 th September	Early Years Meet The Teacher
Tuesday 22 nd September	Year 2 Visit to Weaverhall Museum
Friday 25 th September	Early Years Come Dine With Me

Warm regards

S L Cade

Mrs L Cade
Head of School