



Hartford Primary School

Equality and Accessibility Policy

Updated: January 2026

To be reviewed: January 2029

Author: Headteacher

Signature of Headteacher:

Formatted: Top: (Single solid line, Accent 5, 4.5 pt Line width), Bottom: (Single solid line, Accent 5, 4.5 pt Line width), Left: (Single solid line, Accent 5, 4.5 pt Line width), Right: (Single solid line, Accent 5, 4.5 pt Line width)

Statement of intent

Hartford is committed to taking all reasonable steps to avoid placing any individuals with disabilities at a disadvantage, and works closely with disabled pupils, their families and any relevant outside agencies to remove any potential barriers to their learning experience.

This policy outlines the principles that the school is committed to following throughout all accessibility planning activities to ensure that all disabled pupils can enjoy and access all aspects of educational life in the same way as other pupils. The specific measures the school has taken to ensure the school is accessible are outlined within the Accessibility Plan.

The ways in which the school fosters inclusion and equality for pupils who share other protected characteristics are outlined in our Equality Policy and the ways in which the school ensures its practices and environments are accessible and inclusive for staff are outlined in the Accessibility Plan.

This policy must be adhered to by all staff members, pupils, parents and visitors.

Formatted: Font: Cambria, 12 pt

Formatted: Font: (Default) Calibri, 18 pt, Bold, Font color: Custom Color(RGB(39,135,183))

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria, 12 pt

Legal framework

This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- United Nations Convention on the Rights of the Child
- United Nations Convention on the Rights of Persons with Disabilities
- Human Rights Act 1998
- The Special Educational Needs and Disability Regulations 2014
- Education and Inspections Act 2006
- Equality Act 2010
- The Education Act 1996
- The Children and Families Act 2014
- The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017
- DfE (2014) 'The Equality Act 2010 and schools'
- DfE (2015) 'Special educational needs and disability code of practice: 0 to 25 years'

This policy operates in conjunction with the following school policies:

- Equality Information and Objectives Policy
- Early Years Policy
- Special Educational Needs and Disabilities (SEND) Policy
- Admissions Policy
- Behaviour Policy
- Supporting Pupils with Medical Conditions Policy
- Administering Medication Policy
- Anti-bullying Policy
- Health and Safety Policy
- School Development Plan
- Data Protection Policy.

This policy reflects the school's duties to eliminate discrimination, advance equality of opportunity and foster good relations.

Definitions

In line with the Equality Act 2010, "**indirect discrimination**" is defined as where a provision, criterion or practice is discriminatory in relation to a person's protected characteristics, where:

- The provision, criterion or practice applies, or would apply, to people without those protected characteristics.
- It puts, or would put, people with those protected characteristics at a disadvantage compared to those without.

Formatted: Top: (Single solid line, Accent 5, 4.5 pt Line width), Bottom: (Single solid line, Accent 5, 4.5 pt Line width), Left: (Single solid line, Accent 5, 4.5 pt Line width), Right: (Single solid line, Accent 5, 4.5 pt Line width)

- The school cannot show that the provision, criterion or practice is a proportionate means of achieving a legitimate aim.

The “**protected characteristics**” are: age, disability, gender reassignment, race, religion or belief, sex or sexual orientation, pregnancy or maternity, marriage or civil partnership.

A person is defined as having a “**disability**” if they have a physical or mental impairment that has an adverse, substantial and long-term effect on their ability to carry out normal day-to-day activities.

Roles and responsibilities

The Local Governing Board (LGB) will be responsible for:

- Ensuring that all accessibility planning, including Hartford’s Accessibility Plan, adheres to and reflects the principles outlined in this policy.
- Approving this policy and the Accessibility Plan before they are implemented.
- Monitoring this policy and the Accessibility Plan.

The headteacher will be responsible for:

- Creating an Accessibility Plan with the intention of improving the school’s accessibility, in conjunction with the governing board and in line with the school’s legal obligations and the principles outlined in this policy.
- Ensuring that staff members are aware of pupils’ disabilities and medical conditions where necessary.
- Establishing whether a new pupil has any disabilities or medical conditions which the Hartford should be aware of.
- Consulting with relevant and reputable experts if challenging situations regarding pupils’ disabilities arise.
- Working closely with the governing board, LA and external agencies to effectively create and implement the school’s Accessibility Plan.

The SENDCO will be responsible for:

- Working closely with the headteacher and governing board to ensure that pupils with SEND are appropriately supported.
- Ensuring they have oversight of the needs of pupils with SEND attending Hartford, and advising the headteacher in relation to those needs as appropriate.
- Supporting staff with advice, training and guidance to meet the needs of pupils with SEND.

Staff members will be responsible for:

- Acting in accordance with this policy and the Accessibility Plan at all times.

- Supporting disabled pupils to access their environment and their education wherever necessary, e.g. by making reasonable adjustments to their practice.
- Ensuring that their actions do not discriminate against any pupil as a result of their disability.

All staff members and Local Governing Board members will partake in relevant whole-school training on equality issues related to the Equality Act 2010. Designated staff members will be trained to effectively support pupils with medical conditions, e.g. understanding how to administer insulin, in line with the Administering Medication Policy.

Accessibility Plan

Hartford's Accessibility Plan demonstrates how access will be improved for pupils, staff, parents and visitors to the school within a given timeframe.

Hartford's Accessibility Plan will be structured to complement and support our Equality Information and Objectives Policy, as well as the Special Educational Needs and Disabilities (SEND) Policy.

The plan has the following key aims:

- To increase the extent to which disabled pupils can participate in the curriculum
- To improve and maintain the Hartford's physical environment to enable disabled pupils to take advantage of the facilities and education on offer
- To improve the availability and delivery of written information to disabled pupils, in particular that which has already been produced for pupils who are not disabled.

The intention is to provide a projected plan for a three-year period ahead of the next review date, which will be January 2029. If it is not feasible to undertake all the plans during the lifespan of the Accessibility Plan, some items will roll forward into subsequent plans. Hartford will provide adequate resources for implementing plans, ensuring pupils are sufficiently supported.

The Accessibility Plan will be used to measure where reasonable adjustments need to be made in order to accommodate the needs of people with disabilities. It will be used to advise other school planning documents and will be reported upon annually in respect of progress and outcomes.

Hartford will collaborate with Create Learning Trust to effectively develop and implement the plan. Create Learning Trust will also provide auxiliary aids and services where necessary to help us provide suitable support to pupils with disabilities.

An access audit will be undertaken by the local academy board and SENDCO.

During Ofsted inspections, the inspectorate may include the Hartford's Accessibility Plan as part of their review. Both this policy and the Accessibility Plan will be published on our website.

Equal opportunities

Hartford strives to ensure that all existing and potential pupils are given the same opportunities, and is committed to developing a culture of inclusion, support and awareness. The Accessibility Plan will detail any barriers which are hindering the opportunities for pupils with SEND. The aim of the plan is to take appropriate measures in order to overcome these barriers, allowing all pupils equal opportunities.

Staff members will be aware of any pupils who are at a substantial disadvantage due to their SEND and will take the appropriate steps to ensure the pupil is effectively supported. Wherever possible, teaching staff will adapt their lesson plans and the curriculum to allow all pupils to reach their full potential and receive the support they need. Hartford will ensure that all extracurricular activities are accessible to all pupils and make reasonable adjustments to allow pupils with SEND to participate in all school's activities.

Admissions

Hartford will act in accordance with its Admissions Policy. The same entry criteria will be applied to all pupils and potential pupils.

We will strive to not put any pupil at a substantial disadvantage by making reasonable adjustments prior to the pupil starting at our school. All pupils, including those with SEND, will have appropriate access to all opportunities available to any member of our community.

Information will be obtained on future pupils in order to facilitate advanced planning. Prospective parents of pupils with an Education, Health and Care (EHC) plan, and pupils on the SEND register, are invited to a transition meeting prior to the pupil starting school in order to discuss the pupil's specific needs.

Curriculum

Hartford is committed to providing a healthy environment that enables full curriculum access and values and includes all pupils regardless of their education, physical, sensory, social, spiritual and emotional needs. No pupil will be excluded from any aspect of our school's curriculum due to their disability. We aim to provide a differentiated curriculum to enable all pupils to feel secure and make progress.

Subject leaders and the SENDCO will work together to ensure that the pupil's EHC plan is implemented, and that the teaching of that subject is adjusted for the pupil wherever necessary in line with their EHC plan. Where any amendments to the provisions of the

plan need to be amended or adapted to allow the pupil to reach their full potential in a given subject, advice will be sought from outside agencies where necessary.

Where areas of the curriculum present challenges for a pupil, these will be dealt with on an individual basis. The class teacher, in discussion with the pupil and their parents, will ensure that all adjustments possible, in line with common sense and practical application, will be made for any disability.

Curricular activities involving physical activity or exercise, e.g. PE lessons, will be adapted, wherever necessary and possible, to ensure disabled pupils can participate in a valuable way in lessons.

Detailed pupil information on pupils with SEND are shared with staff via their One Page Profiles.

Hartford ensures that specialist resources – including physical resources, e.g. large-print books, and human resources, e.g. learning support assistants – are available and appropriately deployed for pupils who require or would benefit from them to fully participate in the curriculum.

Physical environment

Hartford is committed to ensuring that all pupils, staff members, parents and visitors have equal access to areas and facilities within our premises. The school aims to ensure that pupils and staff with disabilities are able to access all areas of the school wherever reasonably practicable..

Hartford will ensure that accessibility audits are conducted for those within the school community to ensure that specific needs are considered; however, in general, we will make best endeavours to anticipate potential access needs that may be encountered in the future and to ensure that the physical environment is as accessible as possible for all current and prospective pupils.

The specific ways in which Hartford will ensure its physical environment is accessible in full to all members of our community, irrespective of any protected characteristics, are detailed within the Hartford's Accessibility Plan.

Monitoring and review

This policy will be reviewed on an annual basis or when new legislation or guidance concerning equality and disability is published. The governing board and headteacher will review the policy in collaboration with the SENDCO.

Equality impact assessments will be undertaken as and when school policies are reviewed.