

Melling St Wilfrid CE Primary School



For the love of learning, friendship and faith

November 2025

Dear Parents & Carers,

Welcome back for the second half of the Autumn term, I hope you enjoyed a restful break with your families.

Thank you to those who were able to join us for our family worship this afternoon, it was lovely to welcome you into school. Our families, Governors, PTA and community remain at the heart of our school life and with your support, our school continues to go from strength to strength.

We have another busy half term ahead, with lots of exciting events to look forward to, please keep an eye out for notifications from our 'School Spider' app!

Yours truly,

Fiona Ip

Our 'Open Door' policy remains in place, teachers can be contacted via the following email addresses: a.howker@melling.lancs.sch.uk, d.martin@melling.lancs.sch.uk, diane.smith@melling.lancs.sch.uk, e.clarke@melling.lancs.sch.uk

For other matters please continue to contact Rebecca via bursar@melling.lancs.sch.uk.

Or Mrs Ip via head@melling.lancs.sch.uk.

Please allow time for staff to respond to emails, which will routinely be in working hours only (8.45am - 4pm, Monday to Friday).

Alternatively, contact the school by telephone on 015242 21538.

Congratulations!

We are delighted that our Melling family is growing - Mrs Clarke and her family are expecting a baby next Spring! Congratulations to the Clarke family!

KS2 Liverpool World Museum Trip - Thursday 13th November

Just a reminder that we will meet AT LANCASTER RAIL STATION at 7.45am on Thursday (13th November) and will arrive back for picking up FROM THE STATION at 4pm. We understand that transport may be an issue for some people so please do talk to each other to arrange lifts if necessary. Children should wear their school uniform, with a coat & trainers & will need a packed lunch & water bottle.

If you have any questions, please drop me an email d.martin@melling.lancs.sch.uk.

Otherwise, we look forward to seeing everyone bright and early on Thursday morning!

Lancashire Healthy Young People & Families Year 6 Health Needs Assessment Questionnaire

Year 6 will be taking part in this on 20th November 2024. If you do not wish your child to complete the questionnaire or you would like to speak to the school nursing team please contact them directly on 0300 247 0040 - Option 2 - North and Lancaster area. Thank you

National Height & Weight Measurement Programme - Reception & Year 6

Will take place in school on Thursday 20th November. Please see the spider email for full details & how to opt out.

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Nut Free School Reminder

Just a reminder that we are a nut free school. Due to a member of staff having a serious nut allergy we ask that nuts are not brought into school. Thank you for your understanding with this matter.

After School Club

Bookings for After School Club can be made in the 'Booking & Payments' area of School Spider.

Tuesday - Dance with Ashleigh

Wednesday - Club with Becky

Thursday - Club with Mrs Martin

3.15pm - 4.30pm

£3.00 per session / child

Isle of Man 2026

We are delighted to have secured the booking for the 2026 Isle of Man residential! This trip is open to children in years 5 and 6.

Monday 8th to Friday 12th June 2026

Approximate cost of the trip £400 per child (this will be finalised once the ferry costs are confirmed).

The School Day

8.45am - 3.15pm

Please ensure all children are here for a prompt start for the first lesson.

Children can be dropped off between 8:35 and 8:45 am and come straight into class. Before school childcare (no food served) is available every day from 8am and does not need to be booked in advance, just bring your child along. This is charged at £1.50 per child/day.

Swimming Lessons - Tuesdays

Children in Years 1 - 6 will be taking part in swimming lessons on Tuesdays at Hornby pool.

They will need:

Swimwear - Trunks / Costumes - No shorts / Long Shorts / Bikinis / Tankinis

Towel

Bag

Hair- long hair tied back or hat / cap (Boys and Girls)

Goggles can only be worn if the permission slip has been completed and returned to school.

All Jewellery to be removed - Watches, Bracelets, Necklaces, Earrings

Thank you

PE Reminder

All children should bring their PE kit to change into on **Wednesdays** (the kit can be kept in school for the week/half term). Please could all children have a spare pair of socks (& joggers/leggings for KS1) in school. Thank you

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School Spider App

Please ensure you have downloaded the 'School Spider' app so you can make bookings/payments, complete surveys & permissions and receive messages from school. We use School Spider most days so it is important that you are able to access your parent account. Please contact the school office if you need any help logging in.

Dinner Money

If your KS2 child has school dinners the cost from September is £2.70 per day.

If you believe your child is eligible for free school meals, please go to the Lancashire County Council website: Free school meals and pupil premium

All balances are now available to view and pay via School Spider. If you are experiencing difficulty paying your invoice, please speak to Rebeca in confidence.

Please check your parent account for outstanding invoices. Thank you

Absence Reporting & Attendance

****Absences can be reported via School Spider****

If your child is going to be absent from school please leave a phone message or email bursar@melling.lancs.sch.uk before 9am on the day of each absence. Absences can also be reported via School Spider. If a phone call/email is not received we will need to call you during the morning to find out where they are as part of our safeguarding responsibility. Please see our updated attendance policy on the school website.

Diary Dates

Thursday 13th November - KS2 Trip to Liverpool

Friday 14th November - Children in Need

Thursday 20th November - R & Y6 Height & Weight & Y6 Health Questionnaire