

Melling St Wilfrid CE Primary School

For the love of learning, friendship and faith

September 2025



Dear Parents & Carers,

We have had a busy couple of weeks in school, our new School Council representatives have been elected, their first 'breakfast briefing' has taken place - we are looking forward to hearing their ideas.

Our team of runners had a super time at the Lune Valley cross country last week, we were delighted to see three of our runners return with medals - well done Team Melling!

Bookings are now open for our parent meetings on Wednesday 15th October, we are looking forward to sharing your child's progress with you. Appointments should be booked via School Spider. Please contact the school office if you are having any difficulty making a booking or need an alternative appointment.

Our 'Open Door' policy remains in place, teachers can be contacted via the following email addresses: d.martin@melling.lancs.sch.uk, diane.smith@melling.lancs.sch.uk, e.clarke@melling.lancs.sch.uk

For other matters please continue to contact Rebecca via bursar@melling.lancs.sch.uk.
Or Mrs Ip via head@melling.lancs.sch.uk.

Please allow time for staff to respond to emails, which will routinely be in working hours only (8.45am - 4pm, Monday to Friday).

Alternatively, contact the school by telephone on 015242 21538.

Wigan Warriors

We are excited to have Wigan Warriors joining us for a rugby workshop on Thursday 9th October - children in Years 2 - 6 will take part & will need their PE kit that day please!

Parents Afternoon

Bookings are now open for our parent meetings on **Wednesday 15th October**. We are looking forward to sharing your child's progress with you. Appointments should be booked via School Spider. Please contact the school office if you are having any difficulty making a booking or need an alternative appointment.

Flu Vaccinations

Flu vaccinations for Reception - Year 6 will take place in school on **Wednesday 22nd October**. Consent is managed online, please complete the online form (link sent via spider) - even if you do not give consent for your child to have the vaccination. Thank you

Isle of Man 2026

We are delighted to have secured the booking for the 2026 Isle of Man residential! This trip is open to children in years 5 and 6. The provisional details for the trip are as follows:

Monday 8th to Friday 12th June 2026

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Approximate cost of the trip £400 per child (this will be finalised once the ferry costs are confirmed).

The School Day

8.45am - 3.15pm

Please ensure all children are here for a prompt start for the first lesson.

Children can be dropped off between 8:35 and 8:45 am and come straight into class. Before school childcare (no food served) is available every day from 8am and does not need to be booked in advance, just bring your child along. This is charged at £1.50 per child/day.

Swimming Lessons - Tuesdays

Children in Years 1 - 6 will be taking part in swimming lessons on Tuesdays at Hornby pool.

They will need:

Swimwear - Trunks / Costumes - No shorts / Long Shorts / Bikinis / Tankinis

Towel

Bag

Hair- long hair tied back or hat / cap (Boys and Girls)

Goggles can only be worn if the permission slip has been completed and returned to school.

All Jewellery to be removed - Watches, Bracelets, Necklaces, Earrings

Thank you

PE Reminder

All children should bring their PE kit to change into on **Wednesdays** (the kit can be kept in school for the week/half term). Please could all children have a spare pair of socks (& joggers/leggings for KS1) in school. Thank you

School Spider App

Please ensure you have downloaded the 'School Spider' app so you can make bookings/payments, complete surveys & permissions and receive messages from school. We use School Spider most days so it is important that you are able to access your parent account. Please contact the school office if you need any help logging in.

Dinner Money

If your KS2 child has school dinners the cost from September is £2.70 per day.

If you believe your child is eligible for free school meals, please go to the Lancashire County Council website: Free school meals and pupil premium

All balances are now available to view and pay via School Spider. If you are experiencing difficulty paying your invoice, please speak to Rebeca in confidence.

Please check your parent account for outstanding invoices. Thank you

Absence Reporting & Attendance

****Absences can be reported via School Spider****

If your child is going to be absent from school please leave a phone message or email bursar@melling.lancs.sch.uk before 9am on the day of each absence. Absences can also be

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reported via School Spider. If a phone call/email is not received we will need to call you during the morning to find out where they are as part of our safeguarding responsibility. Please see our updated attendance policy on the school website.

October Diary Dates

Thursday 9th October - Rugby with Wigan Warriors

Wednesday 15th October - Parents Afternoon

Wednesday 22nd October - Flu Vaccinations