

Melling St Wilfrid CE Primary School



For the love of learning, friendship and faith

September 2025

Dear Parents & Carers,

It has been lovely to welcome the children back into school, they have made a great start to the new school year.

A special mention must go to our new Reception children who have settled in so well, we are delighted to be sharing your school journey with you.

Our Year 5 & 6 children enjoyed a fantastic day out at Westmorland Show on Wednesday, they represented the school so well and we are very proud of them. We look forward to seeing them flourish this year.

Please keep an eye on School Spider for new messages - it's going to be another busy year!

Our 'Open Door' policy remains in place, teachers can be contacted via the following email addresses: d.martin@melling.lancs.sch.uk, diane.smith@melling.lancs.sch.uk, e.clarke@melling.lancs.sch.uk

For other matters please continue to contact Rebecca via bursar@melling.lancs.sch.uk.
Or Mrs Ip via head@melling.lancs.sch.uk.

Please allow time for staff to respond to emails, which will routinely be in working hours only (8.45am - 4pm, Monday to Friday).

Alternatively, contact the school by telephone on 015242 21538.

The School Day

8.45am - 3.15pm

Please ensure all children are here for a prompt start for the first lesson.

Children can be dropped off between 8:35 and 8:45 am and come straight into class. Before school childcare (no food served) is available every day from 8am and does not need to be booked in advance, just bring your child along. This is charged at £1.50 per child/day.

Swimming Lessons - Tuesdays

Children in Years 1 - 6 will be taking part in swimming lessons on Tuesdays at Hornby pool.

They will need:

Swimwear - Trunks / Costumes - No shorts / Long Shorts / Bikinis / Tankinis

Towel

Bag

Hair- long hair tied back or hat / cap (Boys and Girls)

Goggles can only be worn if the permission slip has been completed and returned to school.

All Jewellery to be removed - Watches, Bracelets, Necklaces, Earrings

Thank you

PE Reminder

All children should bring their PE kit to change into on **Wednesdays** (the kit can be kept in school for the week/half term). Please could all children have a spare pair of socks (& joggers/leggings for KS1) in school. Thank you

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Harvest Festival - Thursday 25th September at 2pm

We will be celebrating the Harvest Festival in Church on Thursday 25th September at 2.30pm. We will be collecting donations for the local food bank.

Families and friends are most welcome to join us.

School Spider App

Please ensure you have downloaded the 'School Spider' app so you can make bookings/payments, complete surveys & permissions and receive messages from school. We use School Spider most days so it is important that you are able to access your parent account. Please contact the school office if you need any help logging in.

School Uniform (September - Easter)

Girls

Grey skirt/trousers/pinafore

White shirt

Burgundy V-neck jumper or cardigan

School Tie

Boys

Grey trousers

White shirt

Burgundy V-neck jumper

School Tie

All pupils wear black shoes inside and outside. We also ask the children to keep a pair of wellington boots in school. All children need a pair of trainers for PE and outside play.

Long hair must be tied back at all times. We allow the children to wear plain stud earrings, but ask that the children do not wear earrings on the days of PE or swimming lessons.

All items of clothing must be named please.

School Uniform is supplied by the Uniform & Leisurewear company at Lancaster.

Dinner Money

If your KS2 child has school dinners the cost from September is £2.70 per day.

If you believe your child is eligible for free school meals, please go to the Lancashire County Council website: Free school meals and pupil premium

All balances are now available to view and pay via School Spider. If you are experiencing difficulty paying your invoice, please speak to Rebeca in confidence.

Please check your parent account for outstanding invoices. Thank you

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Absence Reporting & Attendance

****Absences can be reported via School Spider****

If your child is going to be absent from school please leave a phone message or email bursar@melling.lancs.sch.uk before 9am on the day of each absence. Absences can also be reported via School Spider. If a phone call/email is not received we will need to call you during the morning to find out where they are as part of our safeguarding responsibility. Please see our updated attendance policy on the school website.

September Diary Dates

Monday 15th September - Experience Harvest @ Church (children only)

Monday 22nd September - Bikeability training Year 5 & 6

Thursday 25th September 2.30pm - Harvest Festival in Church, all welcome

Friday 26th September (am) - Cross Country @ Abbeystead