



# The Whitegate Family PTA AGM

Charity Number: 1096545

## Meeting Minutes

Date: 21/11/2025

Time: 5:30

Location: Whitegate School

Agenda: AGM and Whitegate Winter Wonderland.

Present: Ben I, Caroline Whitney, Becky J, Tabitha H, Caroline M, Michelle Ball, Nick Ball, Liz Porter, Jonny Porter, Hannah, Maddie, Scott Davidson, (lady sat next to Hannah and Maddie?)

Apologies: Jo CP, Mr Thomas, Heidi G, Claire Winnington, Louise, Rod M

Welcome and introduction: Ben Ireson.

- Introduction and background to the PTA, and the history of the past year, including EGM called by CM.

### Proposals

	Proposed	Seconded
Meeting minutes of the Last AGM	Ben I	Tabitha Heathcote
Election of officers:		
Chair: Jo Conchie-Powers	Ben Ireson	Tabitha Heathcote
Vice Chair: Ben Ireson	Caroline Whitney	Tabitha Heathcote
Honorary Secretary: Tabitha Heathcote	Caroline Whitney	Ben Ireson
Honorary Treasurer: Caroline Whitney	Craig Whitney	Ben Ireson

General Committee Member: <b>Scott Davidson</b>	Tabitha Heathcote	Caroline Whitney
General Committee Member: <b>Rebecca Johnson (Becky)</b>	Tabitha Heathcote	Caroline Whitney
General Committee Member: <b>Maddie</b>		
General Committee Member <b>Louise</b>		
General Committee Member <b>Helen Byrne (?)</b>		
General Committee Member Mr Thomas		

\*reminder to update the charity commission

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## AGM Reports

**Report from PTA chair** read out by Ben Ireson. Everyone is apart of the PTA and Jo stepped up as chair. This report will be sent round via ParentMail.

Proposed: Caroline Whitney  
Seconded: Becky Johnson

**Finance report**, written and presented by Caroline Whitney.

This report CAN NOT be formally approved due to questions and clarifications needed - see outstanding on the report.

Initiation of new forms for events to ensure we keep track of the income and outgoings from events.

CM brought a concern that had been raised over the Autumn fair money from 2024 going missing and not in the PTA funds. Correction made: The Autumn fair money raised by Oak class is voted on by the Year 6 as to where it is used. 2023 - sponsored child. 2024- Joshua tree. 2025- New builds.

REVIEW of report for approval, January 2026

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## Events

- Winter wonderland: see plans by Jo CP.
  - Mr Porter offered to get a quote for farm burgers/sausages.
  - Requests for lights and blow ups
  - Non School uniform day, Friday. Children to bring in Wine and Chocolate.
- Christmas Performance: refreshments to be served, non-alcoholic mulled wine, tea and coffee, mice pies. VOLUNTEERS needed.
- Maddie suggested a school talent show
- Requests for Quiz Nights.

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## Other business

- PTA meetings to be held
- Mr Porter cards and info about contractors

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## Next meeting

**Date: tbc**

**Time: tbc**

**Location: tbc**