



The Whitegate Family PTA AGM

Charity Number: 1096545

Meeting Minutes

Date: 21/11/2025

Time: 5:30

Location: Whitegate School

Agenda: AGM and Whitegate Winter Wonderland.

Present: Ben I, Caroline Whitney, Becky J, Tabitha H, Caroline M, Michelle Ball Nick Ball, Liz Porter, Jonny Porter, Hannah, Maddie, Scott Davidson, (lady sat next to Hannah and Maddie?)

Apologies: Jo CP, Mr Thomas, Heidi G, Claire Winnington, Louise, Rod M

Welcome and introduction: Ben Ireson.

- Introduction and background to the PTA, and the history of the past year, including EGM called by CM.

Proposals

	Proposed	Seconded
Meeting minutes of the Last AGM	Ben I	Tabitha Heathcote
Election of officers:		
Chair: Jo Conchie-Powers	Ben Ireson	Tabitha Heathcote
Vice Chair: Ben Ireson	Caroline Whitney	Tabitha Heathcote
Honorary Secretary: Tabitha Heathcote	Caroline Whitney	Ben Ireson
Honorary Treasurer: Caroline Whitney	Craig Whitney	Ben Ireson

General Committee Member: Scott Davidson	Tabitha Heathcote	Caroline Whitney
General Committee Member: Rebecca Johnson (Becky)	Tabitha Heathcote	Caroline Whitney
General Committee Member: Maddie		
General Committee Member Louise		
General Committee Member Helen Byrne (?)		
General Committee Member Mr Thomas		

*reminder to update the charity commission

AGM Reports

Report from PTA chair read out by Ben Ireson. Everyone is apart of the PTA and Jo stepped up as chair. This report will be sent round via ParentMail.

Proposed: Caroline Whitney

Seconded: Becky Johnson

Finance report, written and presented by Caroline Whitney.

This report CAN NOT be formally approved due to questions and clarifications needed - see outstanding on the report.

Initiation of new forms for events to ensure we keep track of the income and outgoings from events.

CM brought a concern that had been raised over the Autumn fair money from 2024 going missing and not in the PTA funds. Correction made: The Autumn fair money raised by Oak class is voted on by the Year 6 as to where it is used. 2023 - sponsored child. 2024- Joshua tree. 2025- New builds.

REVIEW of report for approval, January 2026

Events

- Winter wonderland: see plans by Jo CP.
 - Mr Porter offered to get a quote for farm burgers/sausages.
 - Requests for lights and blow ups
 - Non School uniform day, Friday. Children to bring in Wine and Chocolate.
- Christmas Performance: refreshments to be served, non-alcoholic mulled wine, tea and coffee, mice pies. VOLUNTEERS needed.
- Maddie suggested a school talent show
- Requests for Quiz Nights.

Other business

- PTA meetings to be held
- Mr Porter cards and info about contractors

Next meeting

Date: tbc

Time: tbc

Location: tbc