



## The Whitegate Family PTA, AGM Notification

Charity Number: 1096545

Dear Parents/Guardians and Staff,

You are invited for  
Cheese, Wine and PTA EGM!  
27th January 2026  
5-6pm  
Whitegate C of E Primary School

### **What Is the PTA All About?**

The PTA plays a vital part in the school community. All parents are automatically a part of the PTA, and therefore are always invited to support the AGM. The PTA harnesses the power of our brilliant school community, bringing parents, teachers, and friends together to enrich the lives of our children. While fundraising is a big part of what we do, we also contribute to school improvements.

The PTA also proposes new ideas for school facilities, events, and activities, providing a real opportunity to make a difference.

### **How Does It Work?**

When you join the school as a parent or guardian, you automatically become part of the PTA! This means you have the right to:

- Attend meetings
- View minutes and financial updates
- Vote at the AGM
- Nominate yourself or elect others to join the PTA Executive Committee

The committee meets 3-4 times a year (one meeting per term, which can be in-person, virtual, or hybrid), and we need at least **10 members** to keep things running. These include key roles such as **President, Chair, Vice-Chair, Secretary, Treasurer, and six committee members**.

Nominations should be sent in advance of the AGM for anyone wishing to stand as, or nominate another as an Officer or Ordinary Committee Member, by

**TUESDAY 27th JANUARY 2026**

*Copy and Paste the 'Nomination Form' bellow and email your nomination to:*

**pta@whitegate.cheshire.sch.uk**

**Roles & Responsibilities**

**All PTA Members**

Although the PTA Executive Committee is only made up of 12, the PTA can only run if we all work together, so whether you can volunteer at events or share your professional skills with the school, you are invaluable as a member of the Whitegate Family.

**Chair**

Leads committee meetings, ensures inclusivity, and delegates tasks. Works with the Treasurer on financial matters and ensures governance is followed.

**Vice-Chair**

Supports the Chair and assumes responsibilities in their absence.

**General Committee Members (Six Places)**

Actively support PTA operations, including fundraising, event planning, and communication.

On behalf of the Whitegate Family PTA,  
we look forward to seeing you on 27th Jan,  
Every Blessing,  
Tabitha Heathcote, PTA Secretary 2026

**Attendance and Nomination Form**

**The Whitegate Family PTA AGM.  
Charity Number: 1096545**

I/We shall/shall not be attending the AGM Evening on *27th January 2026*.

Name:

Signed .....

**Please tick here if you would like to volunteer at PTA events**

**NOMINATION FOR OFFICER/ORDINARY COMMITTEE MEMBER**

Nominee Name :

For position of: President / Chair/ Vice Chair / Honorary Secretary/ Honorary Treasurer/ General Committee Member [Circle one]

Proposed By Name :

Signed Proposer.....

Seconded By Name:

Signed Second Proposer .....

I ..... (nominee name) agree to my nomination for the position of .....

Signed Nominee:.....

Date:

Please return forms to the school office by **27th January 2026**.