

NEWTON-LE-WILLOWS PRIMARY SCHOOL



ADMISSIONS ARRANGEMENTS 2026-2027

Status:	STATUTORY	
Responsible Person/People:	School Business Manager/Headteacher	
Responsible Governor:	Mr. Bradley	
Approved by: Mr. Bradley	Signature: <i>M. Bradley</i>	Date: Autumn 2025
Last reviewed:	Autumn 2025	
Next review due:	Autumn 2026	

ADMISSIONS ARRANGEMENTS - SEPTEMBER 2026

St Helen's Local Authority decides our admissions for Reception and school is responsible for admission to the Nursery.

Nursery Applications are available throughout the year. We have a part-time place nursery with 26 pupils in a morning and 26 pupils in the afternoon (52 in total). Pupils will attend 3 hours in a morning or 3 hours in the afternoon for 38 weeks of the year.

We have a number of 30-hour nursery places for parents who are eligible for this. Some working parents are eligible for up to 30 hours of funded childcare/early education per week (for three to four-year-olds). You can check whether you are eligible for 30 hours' free childcare via the Childcare Choices website.

Application forms for Nursery are available from school. Please contact us on 01744 678390 or email on newtonp@sthelens.org.uk to request an application form. Completed forms should be returned to school.

September, January and April Nursery Admissions

Applying for January, April and September nursery admission

You can apply for admission the term after your child's third birthday. If your child was born on or between:

- 1 September and 31 December, you can apply for January admission.
- 1 January and 31 March, you can apply for April admission.
- 1 April and 31 August, you can apply for September admission.

How Places are Allocated

If more applications are received than the number of places available at the Nursery, then it is deemed to be oversubscribed. This means that the number of admissions has to be limited using the oversubscription criteria for our Nursery.

Oversubscription Criteria for Newton-le-Willows Primary School

Please note that having an elder brother or sister in the school is not considered when allocating places.

If more applications are received than the number of places available, the school will use the following criteria, in order of priority, for deciding number how numbers will be allocated:

1. Looked after children and children who were previously looked after but then became subject to adoption, a child arrangement order or special guardianship order. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children resident with St Helens who have been identified as a Priority Nursery Applicant under the Local Authority's Priority Nursery placement procedure.
3. Children resident in the Borough of St Helens
4. Children resident outside the Borough of St Helens.

Tie Break

In the event of any oversubscription in the number of applications made under any of the categories above, the school will offer places firstly to children aged 3 before the term of admission whose family home is nearest to the school.

Where the tie-break does not distinguish between applicants, e.g. children living in the same block of flats, random allocation will be used. This will be done by drawing lots and supervised by someone independent of the school.

Any questions should be directed to Newton Primary School on 01744 678390 or newtonp@sthelens.gov.uk

Applying for Primary School for September 2026

If your child turns 4 between 1 September 2025 and 31 August 2026, he or she will transfer to primary school in September 2026. From Monday 15 September the website www.sthelens.gov.uk/admissions is open for parents who wish to apply online.

You will be notified on 16 April 2026 confirming your child's school place.

The closing date for you to submit your application is **15th January 2026**.

Before submitting your application, please read the Primary Parent Booklet which contains useful information about the application process, including: how places will be allocated, definition of home address and how late applications will be dealt with.

Any queries should be directed to School Admissions 01744 671035 or schooladmissions@sthelens.gov.uk

Visits to our school for prospective parents of Reception children in 2026 are arranged in October and November 2025.

Please contact the school office on 01744 678390 or email us on newtonp@sthelens.org.uk to provide us with your details if you wish to be contacted in regard to 'Open Day' arrangements which have been organised by the Senior Leadership Team.

Applying for a Secondary School place for September 2026

If your child turns 11 between 1 September 2025 and 31 August 2026, he or she will transfer to secondary school in September 2026. From Monday 2nd September the website www.sthelens.gov.uk/admissions is open for parents who wish to apply online. You will be notified on 2 March 2026 confirming your child's school place.

The closing date for you to submit your application is **31st October 2025**.

Before submitting your application, please read the [Secondary Admissions Booklet 2025-2026 \(PDF\) \[4MB\]](#) which contains useful information about the application process, including: how places will be allocated, definition of home address and how late applications will be dealt with.

Any queries should be directed to School Admissions 01744 671035 or schooladmissions@sthelens.gov.uk