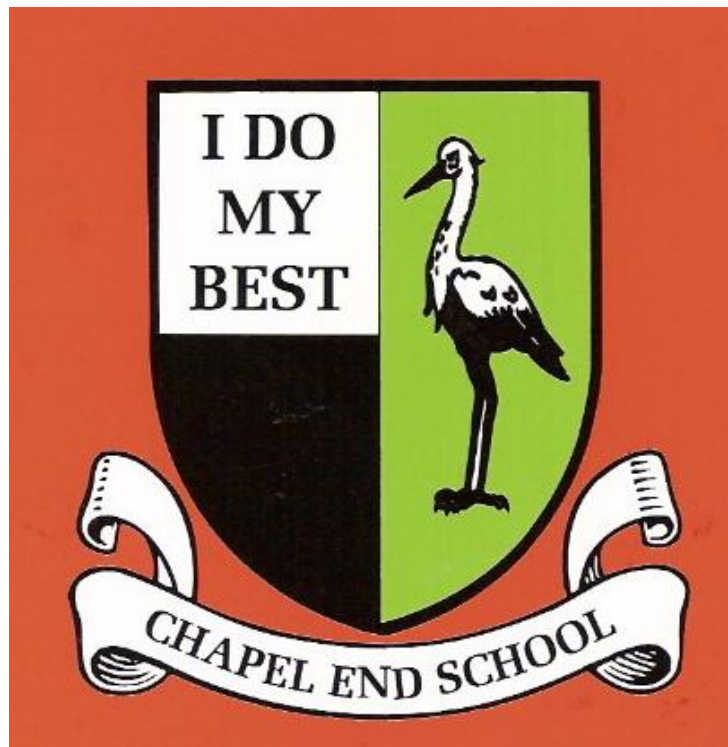




Chapel End Primary School

Ladder policy

'Mission Statement.'

**We aim to provide our children
with the highest possible standard
of education, through quality
teaching and learning, in a happy
caring environment.**

**We will do the best WE can to enable our children to do
the best THEY can.**

This policy was approved by:	Full Governors
Date	Spring Term 2025-2026
Review Date	Spring Term 2027-2028

Overview

In this school we place the greatest importance on the safety of all. This policy is set out to ensure that ladders are used safely.

Intent

1. To keep staff safe and to prevent accidents.
2. To ensure that ladders are used properly and safely.
3. To ensure that only those who have been trained to use ladders do so.
4. To keep staff safe and to prevent accidents.
5. To ensure that ladders are used properly and safely.
6. To ensure that only those who have been trained to use ladders do so

Implementation

1. All members of staff must apply their common sense when deciding using a ladder.
2. Only approved ladders may be used in school.
3. Furniture, tables and chairs must never be used in the place of ladders.
4. Ladders will be checked regularly by the site staff to ensure that they are in good condition and safe to use.
5. The site manager will ensure that site staff are trained in the use of ladders and they will be responsible for their safe keeping and safe use.
6. A risk assessment must be carried out by site staff before a ladder is used and site staff will transport, put up and take down ladders.
7. Other members of staff seeking to use a ladder should seek permission from their line manager and then should ask a member of the site staff to advise them on the safe use of the ladder.
8. Staff, other than trained site staff, may only use 'A' framed step ladders that are no higher than 1 metre.
9. There must always be a second member of staff present when ladders are in use
10. Pupils must never be allowed to climb ladders.
11. Site staff must not use ladders to climb on to the roof of the school buildings.
12. Ladders will be kept safely, securely and out of the way of children
13. All staff will follow this ladder policy.

Outcomes and impact:

This policy will ensure that sensible and safe procedures are applied when a ladder is used. It will contribute to our health and safety strategy and it will prevent accidents and keep staff safe.

