Application Pack

CLASSTEACHER

SACRED HEART SCHOOL BAGULEY

Sacred Heart Catholic Primary School

An exciting opportunity has arisen to join our exceptional team at Sacred Heart Catholic Primary School.

We are seeking a passionate and dedicated teacher to become part of our highly regarded and over-subscribed school.

Our setting embraces the core principles and values of early learning, offering a well-resourced learning environment through which children can thrive. The school boasts exceptional outdoor provision and extensive grounds, with a strong commitment to Laudato Si and educating children about how to care for our common home.

The successful candidate will be a highly motivated practitioner with strong knowledge and enthusiasm for EYFS, KS1 or KS2. You will be committed to delivering inspiring and engaging learning experiences that enable every child to flourish and reach their full potential.

We are looking for someone who is flexible, creative, and has a great sense of humour, with a genuine commitment to meeting the diverse educational and developmental needs of all pupils.

Sacred Heart is a thriving one-form entry school, with a strong sense of community and collaboration across year groups. As a rights respecting school, we aim to empower our pupils to use their voice *to make tomorrow a better world than today.*

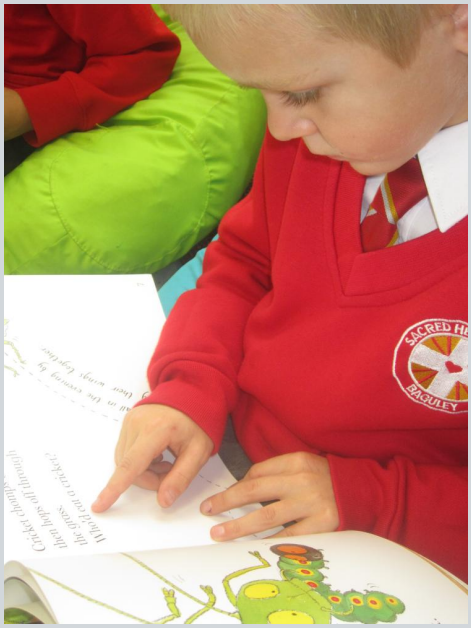
We are proud to offer high-quality, engaging professional development opportunities to support your career progression.

Visits to the school are warmly welcomed and encouraged.
We would be delighted to show you our school and share more about what makes Sacred Heart such a special place to work and learn.

Yours sincerely,

Mary Bearpark
Chair of Governors

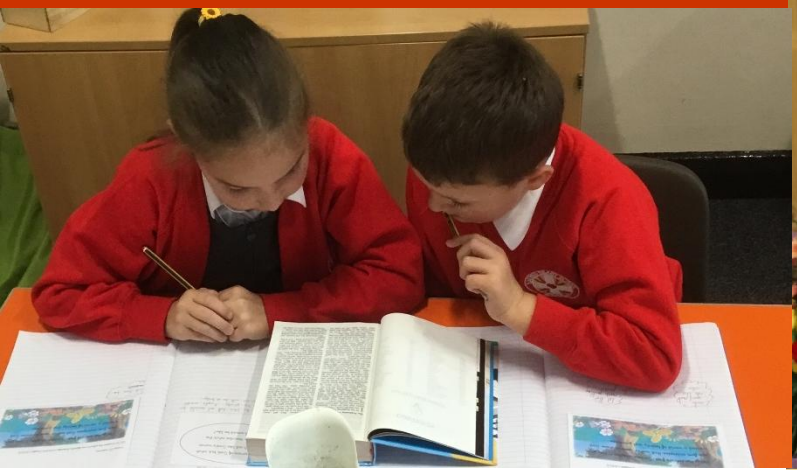
Julia Bramhall
Headteacher



With joyful hearts we love, learn and praise as the family of God

Teacher

Salary: Main Scale



The Governing Body of Sacred Heart Catholic Primary School are dedicated to providing an outstanding Catholic education to our children and pupils.
We are seeking to appoint an enthusiastic and committed Teacher to join our friendly team.
We welcome applications from both ECT and experienced teachers.

The successful candidate will:

- Be an excellent classroom practitioner who will promote and embrace the school's ethos and aims.
- Will have high expectations of learning and behaviour; and demonstrate a commitment to raising standards
- and achieving the best possible outcomes for all pupils.
- Be supportive of the Catholic faith of the school and promote the Catholic ethos.
- Work positively with pupils, parents and effectively contribute to the school team.
- Be self-motivated and committed to contributing to the continued development of the school.
- Have a good knowledge of the primary curriculum
- Demonstrate enthusiasm, energy and a sense of humour.

We can offer:

- A welcoming school with a strong Catholic ethos and high-quality provision.
- Well behaved and enthusiastic children that engage readily in their learning.
- A considerate, dedicated and hard-working team committed to achieving very high standards
- High quality, engaging professional development to support career progression.
- Highly supportive Governors and Parents.

Safeguarding information

We are fully committed to safeguarding and promoting the welfare of children, younger learners and vulnerable adults and we expect all staff and volunteers to share the same commitment. The above post will be subject to enhanced DBS checks, satisfactory references and will be exempt from the provisions of the Rehabilitation of Offenders Act 1974.

Please contact the school office team for further details or to arrange a look around via

recruitment@sacredheart-baguley.manchester.sch.uk

Teacher

Job Description

The post holder will report directly to the Headteacher

Key responsibilities:

The following is typical of duties the post holder will perform; however, it is not necessarily exhaustive and other duties of a similar level and nature may be required from time to time.

1. Catholic Ethos

To work with the Headteacher and colleagues in creating, inspiring and embodying the ethos and culture of this Roman Catholic school, securing its Mission Statement with all members of the school community and ensuring an environment for teaching and learning that empowers both staff and students to achieve their highest potential.

- To attend, take part in and lead acts of collective worship in accordance with the Governing Body's policy.
- To implement the policy of the Governing Body on Religious Education.
- To ensure that pupils have a safe and caring environment both in school and on out of school activities.
- To foster good relationships with all members of the school and local community including parents.
- To promote the school and all it stands for.
- To celebrate the successes of the school at every opportunity
- To act as a model of professional conduct and presentation, demonstrating high personal standards of expertise and commitment

2. Teaching and Learning

Within the context of a Roman Catholic Primary School, the search for excellence pursued through teaching and learning takes place in the context of the individual needs and aspirations of the pupils as God's children.

- To participate in long term planning and reviewing for the school and to carry out such medium and short term planning
- To teach, according to their educational needs, the pupils assigned to them including the setting and marking of work to be carried out in school and elsewhere.
- To manage the classroom effectively to develop a purposeful and stimulating learning environment.
- To manage pupil behaviour in a positive and effective manner.
- To review programmes of work, teaching materials and methods in liaison with co-ordinators and other colleagues.
- To assess, record and report all the development, progress and attainment of pupils having regard to the curriculum of the school for teaching and evaluating, as required by the school's policies.
- To set targets for individual pupils as required.
- To make records and reports on the personal and social needs of the pupils, communicate and consult with parents, cooperate with persons or bodies outside the school and participate in meetings as necessary.
- To promote the general progress and well-being, including the provision of guidance on educational and social matters, of individual pupils and any class or

3. The Teacher as a Professional

In a Roman Catholic Primary School, the responsibility of each teacher is to assist the Headteacher in the leadership of a faith community for whom Christ is the model. In the teaching and management of staff, their unique contribution as individuals, valued and loved by God, should be recognised.

- To contribute to a climate of mutual support, in which self confidence and self-esteem can grow and to work as a member of a team.
- To be committed to personal professional development and to participate in the school's system of performance management
- To contribute as appropriate to the professional development of colleagues.
- To participate in meetings with other staff to review curricular, pastoral and organisational and administrative matters affecting the school.
- To supervise and support the work of teaching and learning assistants including volunteers.
- To take part in the induction of students undertaking school practice if necessary.
- To supervise pupils outside the classroom as required by the Headteacher and within the Conditions of Employment.

4. Resource Management

In a Roman Catholic Primary School, the relationship between the Mission Statement and the deployment of all staff, finance, resources, time and energy should reflect the Catholic aims of the school community and the needs of all pupils.

- To manage materials and equipment for lessons to ensure minimal damage, wastage or loss.
- To provide a purposeful, safe and tidy working environment that celebrates achievement and success.

5. Specific Responsibilities

To lead and co-ordinate an area of the curriculum as required, except in the ECT year, the Subject Leader will:

- take a leading role, with the support of the Headteacher and Senior Leadership Team, in monitoring and developing the quality of the teaching and learning of the curriculum area/s throughout the school.
- monitor standards in the curriculum area/s throughout the school.
- disseminate information regarding Early Learning Goals, National Curriculum and other educational developments to colleagues, as appropriate.
- provide guidance and support to colleagues.
- develop and maintain liaison with subject leaders for other subjects, at different Key Stages and with other organisations.
- contribute to staff meeting agenda items where aspects of co-ordination and leadership are required.
- support the Headteacher in communicating information about the curriculum area for parents and governors.
- monitor and review current Curriculum Policy Statements and make recommendations for development.

- develop curriculum policy statements and guidelines for the teaching and learning of their curriculum area/s.
- monitor and evaluate curriculum planning (long, medium and short term), assessment and record keeping.

Other Responsibilities

- Adhere to all policies and procedures.
- Take responsibility for promoting and safeguarding the welfare of all pupils.
- Demonstrate commitment to the Equal Opportunities Policy, to work positively and inclusively with colleagues.
- Work flexibly in the interests of the service (this may include undertaking other duties provided that these are appropriate to the employee's background, skills and abilities or attending events outside of normal working hours, with notice and upon agreement).
- Actively participate in performance reviews at regular intervals in accordance with school policy and procedures.
- Undertake training courses to assist in fulfilling the role and develop professionally.
- Demonstrate consistently high standards of personal and professional conduct as defined in Code of Conduct Policy.
- Be aware of and comply with policies and procedures relating to child protection, health and safety, security, confidentiality and data protection. Reporting any and all concerns to an appropriate person as soon as they arise.
- Attend and participate in relevant meetings as required.
- Participate and take an active role in training and other learning activities and performance development as required.
- Support the profile of the school with key stakeholders, local, national and international bodies and professional sectors.
- Work as part of a team to support colleagues and contribute to the vision and mission of Sacred Heart.

Safeguarding

- Sacred Heart is committed to safeguarding and promoting the welfare of children and young people at all times. You will be responsible for promoting and safeguarding the welfare of all children with whom you come into contact, in accordance with the school's safeguarding policies. The post holder is subject to satisfactory Enhanced Disclosure and Barring Service check (DBS).

Safeguarding is about keeping people safe and protecting people from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. It is not just about the very old and the very young, it is about e veryone who may be vulnerable.

Equality, Diversity and Inclusion

- To promote and implement the school's equality, diversity and inclusion strategy ensuring that every learner has a positive experience.
- To share good practice to ensure best practice is maintained in all times.
- To ensure the development of positive solutions to achieving diversity, dignity and equality in all aspects of service delivery and engagement with the broader community.

General

- Actively contribute to and promote the overall ethos and values of Sacred Heart.
- Maintain consistently high standards of professional conduct at all times, when dealing with pupils, parents, staff and colleagues, external agencies and any other visitors to the school.
- Maintain absolute confidentiality and exercise discretion with regard to staff/pupil information and data.
- Act as an ambassador for the school and Diocese within the local community and beyond, ensuring that the Gospel values are promoted and upheld at all times.
- Undertake any other reasonable tasks and responsibilities requested by headteacher which fall within the scope of the post.
- Display resilience, motivation and commitment to supporting Sacred Heart and being of service to the Diocese of Shrewsbury and its Catholic community.
- Be flexible and proactive in meeting the needs of the school.
- Sacred Heart and its employees are expected to support the Catholic aims and vision of the school.

Other

The above list is not exclusive or exhaustive, and Governors may require the post holder to undertake duties commensurate with the level of the role. As part of your wider duties and responsibilities, you are required to promote and actively support the school's responsibilities towards safeguarding.

Person Specification

Qualifications	Essential/Desirable
Qualified Teacher Status	E
Honours degree or equivalent	E
Commitment to personal/professional development	E
Practising Catholic	D
Experience	
Successful primary teaching experience	E
Skills and Aptitudes	
Knowledge of the National Curriculum	E
Knowledge of effective teaching and learning strategies	E
A good understanding of how children learn	E
Ability to adapt reaching to meet pupils' needs	E
Ability to build effective working relationships with pupils	E
Knowledge of guidance and requirements around safeguarding children	E
Knowledge of effective behaviour management strategies	E
Good ICT skills, particularly using ICT to support learning	E
Personal Qualities	
A commitment to getting the best outcomes or all pupils and promoting the ethos and values of the school	E
High expectations for children's attainment and progress	E
Ability to work under pressure and prioritise effectively	E
Commitment to maintaining confidentiality at all times	E
Commitment to safeguarding and equality	E
Special Requirements	
Satisfactory enhanced clearance with the Disclosure and Barring Service (DBS)	E
Pre-Employment Health Check	E
An appropriate understanding of child protection and data protection	E

HOW TO APPLY

Sacred Heart Catholic Primary School
Floatshall Road,
Baguley
M23 1HP

Tel: 0161 998 3419
admin@sacredheart-baguley.mancehster.sch.uk

Applications need to be made using the CES application form, available from the school website

Closing date:
Midday on 13th November, 2026

Interviews/Observations will take place:
18th November, 2026

DIOCESE of SHREWSBURY