



St Matthew's CE Primary School

Weekly Attendance Newsletter



Attendance Team

Miss Henry
Ms Burton
Mrs McDonald

School Times

Gates open: 8.40am
School Starts: 8.50am
Gates close: 9.00am

Gates open: 3.10pm
School ends: 3.20pm
Gates close: 3.35pm

Doors open: 8:50am Parents are responsible for the safety of their children until doors open and their child is in the school building.

Register closes: 9am

Any children arriving after 9am will need to sign in at the Front Office where they will be marked late.

Unauthorised Late: 9:30am

Any children arriving after 9:30am will be marked in as an unauthorised absence. This affects their full morning attendance mark.

UNAUTHORISED REASONS FOR ABSENCE

A cough, the common cold, birthday treat, tiredness, meeting relatives, sibling unwell, new baby, Mum/Dad unwell, holidays, too hot, not being able to bring your child to school. We do ask for more information other than just 'unwell'.

MY CHILD IS GENUINELY ILL

If your child is genuinely ill then, of course, they will need to remain at home. Please contact the school office before 8:50am to leave a message on our answerphone service, school spider or Study Bugs, with a reason that details their absence.

Year Group	Nur	Rec	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Attendance	98.7%	97.7%	89.2%	91.8%	96.9%	96.8%	87.5%	98.6%
Late Marks	3	3	18	6	14	9	7	9

35 to SHINE Winner!

Year 6 have won with a class attendance this half term at 98.1% - this is amazing!
Well done Year 6! A special treat will happen next week!



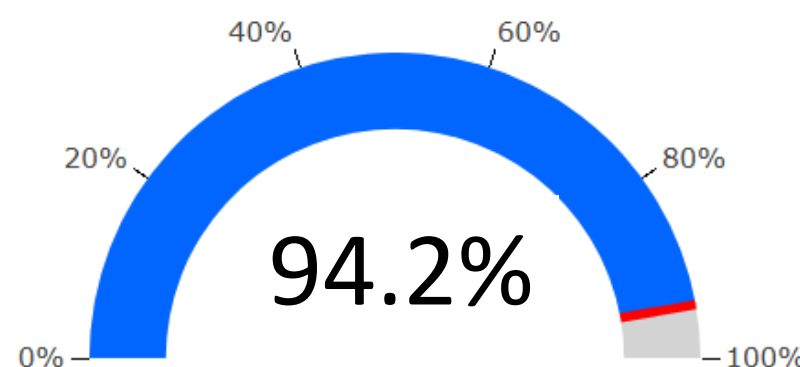
REMINDER!

Please get the free Studybugs app, or register on the Studybugs website, and use it to tell us whenever your child's ill and unable to attend school.

Get the app or register now

(<https://studybugs.com/about/parents>)

Whole School Attendance this week! Our aim is 95%



School Attendance

94.4%

School Persistent Absence (PA)

17.3%

School Absence Rate

5.8%

National Average Attendance

95.9%

National Average Persistent Absence (PA)

13.9%

National Average Absence Rate

4.1%

Support from School

We know that good attendance is at the heart of every child's happiness and academic success, and we are dedicated to working in partnership with parents to ensure every pupil thrives. We invite all families to visit our updated **Attendance & Support** page on the school website, where you can find our latest attendance guidance, key policy updates, and helpful advice on managing everyday school routines. Beyond policies, this hub outlines our dedicated support offer—whether you need advice on minor illnesses, guidance on managing morning routines, or confidential pastoral support for your child during difficult times. We are always here to help remove any barriers to regular attendance, so please take a moment to explore the resources available or reach out to our team whenever you need a helping hand.

→ <https://www.cdatstmatthewsprimary.co.uk/page/attendance/131314> ←