


For your information:

175 Non School Days a Year					
175 days to spend on visits, holidays, shopping and appointments.					
190 school days in each academic year.	10 days absence	19 days absence	29 days absence	38 days absence	47 days absence
190 DAYS OF SCHOOL	180 DAYS OF SCHOOL	171 DAYS OF SCHOOL	161 DAYS OF SCHOOL	152 DAYS OF SCHOOL	143 DAYS OF SCHOOL
100%	97%	96%	93%	Below 92%	Below 92%
GOOD Best chance of success	WORRYING Harder to make progress.		SERIOUS CONCERNS Possible court action.		

St John the Baptist VA Primary School



School Attendance Every Day Counts

Attendance Matters

Regular attendance at school is very important for children to achieve the best they can. If children are absent from school, it not only affects their education but it also has a negative impact on them both socially and emotionally.

School tries to make sure that all our children attend every day. However we can not do this alone and need your help as parents to make sure your child comes to school every day.

Punctuality

Not only is it important to come to school every day, but is equally important to make sure children are on time. Our school day starts at 8.55 am and we expect children to be in school by this time. Essential learning is missed when children arrive late. All pupils who are late must electronically sign in on the attendance system on the school ipad in the main office and must enter through the main doors of the school to ensure they are accounted for.

- More than 10 lates in a half term = meeting with the headteacher and/or Educational Welfare Officer involvement.

5 minutes late every day for a year = 3 days lost learning

15 minutes late every day for a year = 2 weeks of lost learning

Absence from school

If your child is absent from school, parents/carers are requested to either phone the school office by 9.15 am on the first day of absence or report the absence via email to: jbmail@hwbcymru.net
If the absence is for more than one day, please maintain contact with school daily.

Parents are required to inform the school of all absences by letter, e-mail, on the SchoolSpider app or by telephone. Notification of the nature of the illness and the expected length of absence is also requested. If your child is absent from school for 4 days or more we require a note from the parent/ carer on their return to school.

A telephone call to the parent/carers will be made on the first day of each non-attendance if no contact has already been received by 9.15 am.

For medical or other appointments during the school day, notification is required **in advance**. Routine appointments/check-ups should be made out of school hours wherever possible.

End of Year Attendance Report

At the end of each academic year, your child/ren will receive an attendance report. This will provide you with your child's/ren's attendance rates.

Our aim is that all pupils achieve 100% attendance. However, there may be instances where pupils are unable to attend for genuine reasons. Should you wish to discuss your child's attendance at any time, please make an appointment to speak to Mrs Stephens through the school office.