



School Website Audit

Essential			
School contact details Your school's website must include: • your school's name • your school's postal address • your school's telephone number • the name of the member of staff who deals with queries from parents and other members of the public • the name and contact details of your special educational needs co-ordinator (SENCO)			✓
Admission arrangements Community and voluntary-controlled schools must publish a link to the local authority's website for parents and carers who wish to find out about the school's admission and appeal arrangements. It is the local authority that manages both processes.			✓
Behaviour policy Schools must publish their behaviour policy.			✓
Charging and remissions policies Schools must publish their: • charging policy, giving details of activities for which they will charge parents and carers • remissions policy, giving details of any circumstances in which they will wholly or partly waive any charge they would otherwise expect parents and carers to pay			✓
Complaints procedure Schools must publish their complaints policy to comply with section 29 of the Education Act 2002 . The best practice guidance supports them to set up and review their complaints procedures. They must also publish the details of any arrangements for handling complaints from parents and carers about the support they provide for pupils with special educational needs (SEN). They must do this as part of their SEN information report .			✓
Curriculum All schools must publish: • the content of the curriculum in each academic year for every subject, including mandatory subjects such as religious education (RE) – this applies even if it is taught as part of another subject or known by another name • information to make parents and carers aware they have the right to withdraw their child from all or part of RE • how parents, carers or other members of the public can find out more about the curriculum • an accessibility plan that sets out how, over time, they will increase the extent to which disabled pupils participate in the curriculum • Schools with key stage 1 provision must publish a list of any phonics or reading schemes they use. • Alongside the content of their music curriculum, all schools are expected to publish information about their music development plan. A template is available to support with this.			✓
Values and ethos Your website should include a statement of your school's ethos and values.			✓
Financial information Schools must publish: • the number of their employees, if any, whose gross annual salary exceeds £100,000, presenting this information in £10,000 bandings – DfE recommends using a table to display this • a link to the dedicated webpage for their school on the schools financial benchmarking service			✓
Governors' information and duties Schools must publish information about their governing body and its committees, in line with the constitution of governing bodies of maintained schools .			✓

What schools should publish Schools should publish information about the structure and remit of the governing body and any committees, including the full names of their chairs. Schools should publish, about each governor who has served at any time over the past 12 months: • their full names • the date they were appointed • their term of office • the date they stepped down, where this applies • who appointed them, in accordance with the governing body's instrument of governance • their attendance record at governing body and committee meetings over the last academic year Schools should publish governors' relevant business, financial and pecuniary interests, including: • governance roles in other educational institutions • any material interests arising from relationships between governors or relationships between governors and school staff, including spouses, partners and close relatives Schools should also publish this information for associate members, and whether they have voting rights on any committee they have been appointed to.			✓
Ofsted Reports Schools must publish either a: • copy of their most recent Ofsted report, or • link to the report on the Ofsted website			✓
PE and sport premium for primary schools What all schools must publish Schools that receive PE and sport premium funding must publish, by 31 July each year: • the amount of premium received • a full breakdown of how it has been or will be spent • the impact seen by the school on pupils' participation and attainment in PE and sport • how this improvement will be sustained By 31 July each year, schools are required to publish the percentage of pupils in their year 6 cohort who have met the national curriculum requirement to: • swim competently, confidently and proficiently over a distance of at least 25 metres • use a range of strokes effectively – for example, front crawl, backstroke and breaststroke • perform safe self-rescue in different water-based situations Further guidance is available in the conditions of grant document. If a school downloads a copy of its digital form return and uses this as its published report, it must ensure the form is converted to HTML format. This is to meet accessibility requirements.			✓
Public sector equality duty What schools must publish Schools must publish: • details of how they comply with the public sector equality duty, updating this every year • their equality objectives, updating these at least every 4 years The Equality Act 2010: advice for schools provides guidance on how schools can show they have complied, as required by the Equality Act 2010 and the Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017.			✓
Pupil premium What schools must publish Schools that receive pupil premium funding must publish a strategy statement on their school website by 31 December each year. It must explain: • how the school's pupil premium funding is being spent • the education outcomes being achieved for disadvantaged pupils Schools must publish the statement in the DfE template provided on the pupil premium guidance page. DfE recommends that schools plan their pupil premium spending over 3 years. If they do so, they must still update their statement annually to reflect: • their spending activity for the current academic year • the impact of pupil premium in the previous academic year			✓
Remote education What schools should publish Schools should publish information about their remote education provision.			✓

<u>School opening hours</u> What schools should publish Schools should publish the: • official start time of the compulsory school day • official end time of the compulsory school day • total time this amounts to in a typical week, including breaks but not after-school activities			✓
<u>School uniform</u> What schools should publish Schools whose pupils are required to wear a uniform should publish an easily understandable policy on their website, in line with statutory guidance on the cost of school uniforms. It should include information about: • optional or required items • items that will be worn only at certain times of year (for example, winter or summer uniform) • items that must be branded or can be generic • whether items can be bought only from a specific retailer or more widely • where second-hand uniform can be purchased			✓
<u>Special educational needs and disabilities (SEND)</u> What schools must publish Schools must publish an SEN information report. It should be updated annually and any changes to the information occurring during the year should be updated as soon as possible. To comply with section 69 of the Children and Families Act 2014, the report must contain: • the SEN information specified in Schedule 1 to the Special Educational Needs and Disability Regulations 2014 – statutory guidance is available in paragraphs 6.79 to 6.82 of the SEND code of practice: 0 to 25 years • additional information about the: • arrangements for the admission of disabled pupils • steps the school has taken to prevent disabled pupils from being treated less favourably than other pupils • facilities it provides to help disabled pupils access the school • accessibility plan it has prepared under paragraph 3 of Schedule 10 to the Equality Act 2010 to: • increase the extent to which disabled pupils can participate in the curriculum • improve the physical environment to increase the extent to which disabled pupils can take advantage of the educational benefits, facilities or services provided or offered • improve the way disabled pupils can access information that is easily accessible to pupils who are not disabled			✓
<u>Performance tables</u> What all schools must or should publish All schools must publish a link to the compare school and college performance service and their performance measures page on it. Key stage 2 Primary schools must publish their most recent key stage 2 performance measures, as published by the Secretary of State, comprising: • the percentage of their pupils who achieved the expected standard in reading, writing and maths (combined) • the percentage of their pupils who achieved a higher standard in reading, writing and maths (combined) • their pupils' average scaled score in: • reading • maths It will not be possible to calculate key stage 1 to key stage 2 progress measures for 2023 to 2024 or 2024 to 2025 academic years. This is because there is no key stage 1 baseline available to calculate primary progress measures for these years, because of Covid disruption. For the 2023 to 2024 academic year, primary schools do not have to publish progress scores in reading, writing or maths, as the Secretary of State is not publishing these.			✓
Key: Red - Not in place Amber - Partially Green - In place			

