

Whilst visiting our school

- Whilst in school please do not use your mobile phone. Please keep this out of sight or leave it with the school administrator for safekeeping.
- Do not take any photographs or videos of our children without permission from the Headteacher.
- Please avoid being alone with any child or children for your own safety. Work in an open space where you can be observed easily.
- If a child discloses anything to you, please write it down and report it, no matter how insignificant it may appear.
- If you have any concerns about an adult in school then please speak to the Head.



A child should be able to go to school and feel safe so that they can achieve their very best.

Rockcliffe CE School will ensure:

- Anybody who works or volunteers at our school will have had the appropriate checks carried out to ensure that they are safe to work with children
- Staff are provided training to identify abuse and what to do if they are concerned
- The school has a Designated Safeguarding Lead, **Mrs Marie Jamieson**, who has had extra training to know what to do when a concern is brought to them
- We listen to the children and ensure they know they can approach any member of staff if they are worried or in difficulty.
- We always listen and work closely with you if we are concerned about your child but, sometimes, we may not be able to discuss our concern.
- Your child learns about keeping themselves safe and what they can do if they have concerns. Lessons can include healthy eating, anti-bullying, e-safety, road safety, healthy relationships, drug and alcohol awareness, all delivered at an age-appropriate level.

What parents/carers must do

Parents/carers are the most important people to keep their children safe. You should always:

- Raise any concerns about your child and inform us if they have a medical condition
- Talk to school if you need help or support
- Read the school policies about safety issues available on request and on the schools website
- Feel confident to raise concerns about the conduct of a staff member/teacher
- Let the school know if you have any court orders relating to the safety of your child
- Let the school know if there is a change in your circumstances such as a house move, a new contact number, a change of name, a change of parental responsibility
- Inform us of who can drop off or collect your child and provide two emergency contacts. You must inform the school of any changes to agreed arrangements
- Let the school know if your child is going to be absent and the reasons why

Safeguarding Children and Child Protection

Child Protection is an important subject in which all staff receive regular training. We recognise that **everybody** has a responsibility to keep all children under the age of 18 safe.



Abuse / Harm is identified in four ways:

- **Physical** — Is when a child is deliberately hurt or injured
- **Sexual** — Is when a child is influenced or forced to take part in a sexual activity. This can be a physical activity or none physical, e.g. being made to look at an inappropriate image.
- **Emotional** — Is when a child is made to feel frightened worthless or unloved. It can be by shouting, using threats or making fun of someone. It can also be when children see their parents/carers, or visitors to the home, fighting or using violence
- **Neglect** — Is when a child is not being taken care of by their parents/carers. It can be poor hygiene, poor diet, not keeping appointments for additional support, not coming to school or being left home alone

Safeguarding Issues

Attendance - Your child's attendance is monitored daily and significant absences are always followed up by the attendance officer. The school has an attendance policy that you should read and understand and at times, you may be asked to produce documents if you are taking your child out of school during term time or for other long periods of time.

Behaviour – **Rockcliffe CE School** has clear behaviour rules for the whole school community that must be followed to keep everyone safe and happy. We understand that children do sometimes fall out and this will be dealt with by an adult who will listen to the children involved and help resolve the situation.

Bullying - The school takes all cases of bullying very seriously and will work with children and families to try and resolve any problems quickly.

Health and Safety - Everyone at **Rockcliffe CE School** has a responsibility to keep adults and children safe within the school environment. The school has a clear health and safety policy which everyone must follow. The school have fully trained first aiders to deal with any accidents in school.

E-safety - The school recognises that technology plays an important role in the education of our children and is committed to safeguarding children in the virtual world. Parents/carers should be vigilant and ensure that their children are accessing age appropriate social media platforms including the use of video games which are not suitable for the child's age. To support parents, the school has e-safety information to help keep your children safe both at home and in school, which is available on our schools website and on request.

Rockcliffe CE School has a **statutory responsibility** to share any concerns it may have about a child in need of protection with other agencies and in particular police, health and children's services. Schools are not able to investigate concerns but have a legal duty to refer them. In most instances, the school will be able to inform the parents/carers of its need to make a referral.

However, sometimes the school is advised by children's services or police that the parent/carers cannot be informed whilst they investigate the matter. We understand the anxiety parents/carers understandably feel when they are not told about any concerns from the outset. The school follows legislation that aims to act in the **best interest** of the child.

Are You Concerned About a Child?

If you have concerns about a child you can contact the safeguarding children partnership for advice.

[Cumbria Safeguarding Children Partnership : Cumbria County Council](http://www.cumbriasafeguardingchildren.co.uk)



If you suspect that a child or young person is being, or is at risk of being significantly harmed as a result of abuse or neglect, you must report this immediately by calling the Cumberland Safeguarding Hub on **0333 240 1727**

Suggested Websites to Support Families:

www.cumbriasafeguardingchildren.co.uk
www.bullying.co.uk
www.familylives.org.uk
www.childline.org.uk
www.nspcc.org.uk

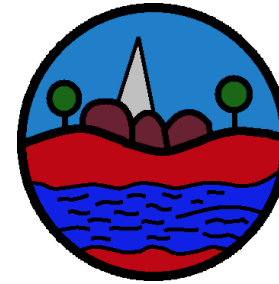
Useful Contacts:

Headteacher	Mrs Marie Jamieson
Chair of Governors	Mrs Clemmie Mounsey-Heysham
Governor with Safeguarding responsibility	Mrs Lisa Pettifer

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www.rockcliffe.cumbria.sch.uk

Keeping Children Safe

A Guide for all Parents & Visitors



Rockcliffe CE Primary School

All Visitors should read this leaflet carefully.

Rockcliffe CE School is committed to creating a happy and safe environment for our children to learn.

Our full and updated Rockcliffe Child Protection Policy, along with our Overarching Safeguarding Statement and our Whole School Behaviour Policy can be found on the school website: <https://www.rockcliffe.cumbria.sch.uk>

[Rockcliffe CE Primary School: Safeguarding](https://www.rockcliffe.cumbria.sch.uk)

If you have any concerns for a child, then please contact our Designated Safeguarding Lead

Designated Safeguarding Lead
Deputy Safeguarding Leads

Mrs Marie Jamieson
Mrs. Rachel Jones, Miss L Hewetson