LACEY GREEN PRIMARY ACADEMY | Election of Parent Governor | November 2026

Dear Parent/Carer,

You are invited to stand for election as a Parent Governor or to nominate another parent to do so. We currently have **one vacancy**, and the term of office is for four years.

The role of the governing body

The governing body's core responsibilities include:

- ensuring clarity of vision, ethos and strategic direction
- constructively challenge and support the Senior Leadership Team regarding educational standards, pupil and staff well-being, and progress
- overseeing the financial performance of the school, budgets and making sure its money is well spent
- act honestly, in good faith, and in the best interests of the school – serving as a company director and charity trustee

Parent governor responsibilities

Once you become a parent governor, it is important to remember that you are not a delegate or spokesperson for other parents. While you bring a valuable parental perspective to board discussions, you act as part of a team to make strategic decisions in the best interest of the entire school community, rather than advocating for individual children (including your own).

- a parent governor offers a parental perspective to issues being discussed; however, they are not expected to represent the parent body or act as a spokesperson
- governors need to remain impartial, especially when posing challenging questions to school leaders. While all parents are concerned with their own child's best interests, governors must make strategic decisions that are in the best interests of the whole school community – the governing body works as a team to make collective decisions
- it is important to keep governing body matters confidential. Parent governors must avoid sharing concerns away from the board meeting or discussing with other parents
- governors may be approached by parents wishing to raise complaints. However, it is not the parent governor's role to attempt to resolve individual issues. Instead, they should direct parents to the school complaints procedure and avoid making promises to investigate the issue. Similarly, if parent governors have concerns relating to their own child, they should use the school communication channels available to all parents and follow the complaints procedure where appropriate. Parent governors should not attempt to bring individual cases to the governing body
- All governors must declare business or personal interest that might affect their ability to make impartial decisions. Parent governors may need to declare an interest and remove themselves from a meeting where the outcome of a decision could directly affect them or their child

Who can apply?

To be able to volunteer, you need to be a parent, carer (or someone who has parental responsibility) for a child at Lacey Green Primary Academy. You do not need any specific qualifications, but every governing body needs a balance of diversity of knowledge, skills and experience.

To fulfil the role, you will need to commit to:

- attend 4 regular governing body meetings every year, each lasting approximately 2 hours.
- attend 3 curriculum and standards or building-committee meetings every year, each lasting approximately 2 hours
- visit the school occasionally
- do background reading, read and approve policies and undertake relevant training.
- take part in induction training and ongoing development (which will be provided for you)

Qualifications and disqualifications to serve as a parent governor and trustee:

A governor must be aged 18 or over at the time of his/her election or appointment.

A person is disqualified from election or appointment as a parent governor and trustee if s/he:

- *is employed at the school for more than 500 hours in any 12 consecutive months;*
- *is an elected member of the Local Authority.*

A person is disqualified from holding or continuing to hold office as a parent governor if s/he:

- *has failed to attend governing body meetings at the school without the consent of the governing body, for a continuous period of six months;*
- *has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced;*
- *is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;*
- *is subject to:*
    - *a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986*
    - *a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002*
    - *a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002*
    - *an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);*
- *has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which s/he was responsible; or to which s/he was privy; or to which s/he contributed, or s/he facilitated by his conduct; or*
- *has been removed, under section 34 of the Charities and Trustee Investment Act 2005, from being concerned in the management or control of anybody;*
- *is included in the list of people considered by the Secretary of State as unsuitable to work with children (under section 1 of the Protection of Children Act 1999);*
- *is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);*
- *is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008;*
- *is barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006;*
- *is disqualified from working with children under sections 28, 29, or 29A of the Criminal Justice and Court Services Act 2000;*
- *is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;*
- *is disqualified from registration under Part 3 of the Childcare Act 2006;*
- *has been convicted of any offence and received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;*
- *has been convicted of any offence and received a prison sentence of two and a half years or more in the 20 years before becoming a governor;*
- *has been convicted of any offence at any time and received a prison sentence of 5 years or more;*
- *has been convicted of an offence and sentenced to a fine under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;*
- *has refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate.*

How to apply

If you would like to apply, please complete the nomination form and return it by email to admin@laceygreen.cheshire.sch.uk no later than **12 noon on Friday 4th December 2026.**

If there is more than one nomination, we will conduct a secret ballot. If that is necessary, voting papers and instructions will be sent to all parents and carers in Spring 2027.