

Tilston School Association



Tilston Parochial C of E Primary School, Church Road, Tilston, Malpas, Cheshire. SY14 7HB.
TSA Committee: Chair: Carolyn Hewitt Vice Chaire: Kelly Alnutt, Treasurer: Sue Clarke, Secretary: Lucy Allan
Email - tilstonchair@gmail.com Twitter - [@TilstonTSA](https://twitter.com/TilstonTSA)

Charity Registration No. [1200395](#)

TSA Meeting Minutes

Date: Monday 12th January

Attendees: Mrs. Mort, Caz, Sue, Sarah, Kelly, Laura, Charlotte, Julie

Apologies: Lucy, Donna, Emily, Katie, Sinead

Agenda Items

1. Absences and apologies
2. Chair's update inc welcoming any new members
3. Financial Update inc any outstanding costs and money made
4. Events: including big breakfast and bingo
5. TSA secretary replacement/job share
6. 2nd hand uniform sales
7. Wish list from Mrs Mort
8. Agree date for next meeting
9. A.O.B.

2. Chair's update

Key points discussed:

- Welcome to Julie
- Attendance to meetings

Decisions made:

Request for TSA to reply to confirm meeting attendance via WhatsApp

Sarah suggested a poll on the group to confirm attendance to future meetings.

Agreed to split TSA into 2 groups:

- Core TSA (to be agreed - Kelly & Caz and share comms)
- Friends of TSA (No requirement to attend meetings etc but happy to volunteer for events)

3. Financial update

Key points discussed:

Total funds as of 11 January 2026 - £8,107.40, less the £1,500 buffer and promises to pay of £3,055.68.

This leaves £3,551.74 available to spend.

Combined income from the nativity, raffle and grandparents Christingle events was £1,315.02, with a further £379.84 raised from the Disco.

Parent Kind membership renewed on 1st Jan £171.00 this includes our insurance.

Pre-meeting note on promises to pay – £3,055.66

- £840 – Camp Curiosity
- £525 – SEND Assessments – this will cover 1.
- £1,082.22 – remaining in Jake's Dad's funds – £345 spent in December on new equipment
- £369.60 – Nessy Dyslexia Programme – 14 children 3 x pw
- £200.00 – Camp Curiosity Christmas Activities – EYFS
- £38.84 – remaining to pay from Christmas dinner fund

Decisions made:

Wishlist – all agreed

- Laptops – opportunity to buy 4 reconditioned laptops for the staff at a cost of c.£750.
- £259.90 Clarinet hire and lessons

Post-meeting promises to pay stand at £4,065.56, with available funds of £2,541.84, with an expected c.£350 to be raised through the Big Breakfast at the end of the month.

4. Events

Key points discussed:

- **Big Breakfast** - Friday 30th January

124 children

Order: Pain au chocolat - need extra (ran out last time)

Sausages, Bacon, Fruit shoot

Caz to ask about help for cooking - need 6 people: Sarah / Sue / Katie / Emily / Joe Gretton / Karen

Cooper / Sinead / Julie TBC

- **Bingo** - Friday 27th March 5.30pm/6pm

Caz to secure bingo caller

Save the date to go out on newsletter / WhatsApp

Suggestion - add in colouring comp for little ones

Raffle between 5.30 and 6pm

Caz to order hotdogs, rolls and crisps & drinks *don't need any sparkling water

Add more details to poster re food / drink / raffle

Kelsall Steam Rally Tickets to be used as a raffle prize at Easter Bingo

Jo Gretton's Husband Ed - races tickets for raffle (Charlotte to ask)

- **Non-Uniform Day** - Friday 13th March

Easter donations

- **Valentine's sweet sale** – Friday 13th Feb

Sweet cones heart themed

Production line of sweet makers

5. TSA Secretary

Key points discussed:

Laura & Lucy to cover via job share for now. Laura considering more permanent secretary support.

6. 2nd hand uniform sales

Not discussed in meeting but via WhatsApp – Easter suggested.

7. Agree date for next meeting

1st Monday of every month at 1.30pm

Next meeting: 2nd Feb

2nd March

20th April

11th May

1st June - before Summer Fair

6th July

8. A.O.B.

WhatsApp communication owners/sharers:

Nursery / Reception – Sue / Laura

Year 1 - Lucy

Yr 2&4 - Sarah

Y3 – Laura

Year 5 - Emily

Year 6 – Kelly

Action Item	Responsible Person
Set up WhatsApp Poll for future meetings	Sarah
Confirm TSA groups and outline requirements	Kelly & Caz
Ask community re camp curiosity vs Professor Humo for Early Years Christmas treat - i.e. Diddy Dance / Tumble tots	Kelly & Caz
Little Wandles – Likely funded by School House Trustees but TBA	Mrs Mort
Ask FOTSA if there are any grandparents who would like to support as secretary	Caz?
Add TSA meeting dates to newsletter grid	Mrs Mort
Big Breakfast Risk Assessment	Lucy
Big Breakfast to be added to School newsletter & School Spider separately	Mrs Mort
Big Breakfast poster *note to make it clearer that parents are invited	Kelly
Big Breakfast to be shared on WhatsApp Core TSA & Friends of TSA	Kelly
Big Breakfast vouchers	Kelly
Bingo – secure bingo caller	Caz
Bingo – save the date on WhatsApp	Kelly
Bingo – save the date on Newsletter	Mrs Mort
Valentines sweet sale poster	Kelly
Sweet packing arrangements	Charlotte
Sweet cones & ribbon from Amazon x 200	Sue