

**Tilston Primary School
TSA
Registered Charity No. 1200395**

ANNUAL GENERAL MEETING

Monday 13th October

To be held in the School Hall at 6.00pm

AGENDA

- 1] Apologies for absence – Donna
- 2] Notes from Oct 2024 AGM – summary delivered, thanks to Lucy Cheshire previous chair and the election of new committee members.
- 3] Confirmation that excluding appointments there were no further actions to the 2024 AGM
- 4] Chair's Report for 2024/25 –

Objectives to organise a diverse program of activities and events, to involve as many school community and to entertain the kids. Key areas will be targeted. Anyone can volunteer to join at any point, The TSA is a charity and has an elected committee.

Summary of the year:

Looking back on the fun raising year from September 2024 up until July 2025 it has been another busy year! We started in the autumn term with a welcome breakfast, the hall was full, and it was the perfect event to meet new parents, and all get together. In the run up to Christmas we were conscious of tight budgets and limited available time therefore decided we would stick with a few smaller fund raisers. We had a clothes recycling pick up, and a popular bonfire tuckshop. A highly successful Christmas raffle was run with generous donations from the parents and refreshments were sold at the Nativity and Christingle. The children enjoyed their trip to the pantomime and Christmas disco and of course a visit from Father Christmas.

February saw the ever-popular Valentines sweet stall which the children always look forward to.

During the spring we ran the extremely popular Easter Bingo. There was a small easter raffle, a bar and food were served during the event. We had many families attending, and it was a fun social evening with lots of chocolate taken home!

The summer term is always a busy time in school. The TSA provided refreshments at the KS2 productions, booked another clothes recycle, held a BBQ for the year 6 leavers, and organised the summer BBQ and fair after sports day. Following the success of the previous year's £10 challenge for the year 6's this was once again repeated at the fair.

The children's ideas were pitched to the committee, and they prepared their stalls which resulted in a great variety of stalls from games to refreshments and jewellery. The stalls raise an incredible amount and the children's business skills were really impressive. This

year, following a request from Mrs Mort all monies raised from the event were to go towards providing another year of our door learning session throughout the school for all year groups, and we were incredibly pleased to reach the target and secure the funding to be able to continue this valuable provision.

Our grateful thanks must go to Simon Gerrard who's sponsored cycling journey in the Alps raised £1,427.22 to be used to purchase sports equipment for the school.

Over the past year the TSA have supported many projects in school including:

- Coaches to outside performances
- Christmas entertainment for Nursery and Reception children
- Disco and FC selection box etc.
- Camp Curiosity
- Year 6 £10 challenge at Summer BBQ
- White T shirts for World Book Day
- Gardening Club
- I Pads
- Rock Kids
- New PE curriculum
- Pod path
- Hardship Fund
- Imran- RE Enrichment Day
- Leavers BBQ
- Leavers photobooks
- Leavers lunch- Thanks to Mrs Kidd HM3 Legal
- Dyslexia Assessments
- Nessy Dyslexia intervention
- Pathways to Read
- Donation to Pod project
- Tilston Bears- New reception starters
- EYFS sheds/bases
- Dictionaries
- Arithmetic Ninja

On behalf of the TSA committee, I would like to extend a huge thank you to the school, teachers, and support staff for helping us in our endeavours. A great big thank you also to all of the families and children in our school for always so generously supporting us with donations and their attendance at our events. Thank you also to business in the local communities who have always managed to find some way to support us even when times are challenging.

Lastly but not least my huge thanks to our wonderful TSA team. Everybody brings something to the table, everybody chips in and you are always open to ideas. Thank you for always being a tower of support.

Mrs Mort also wanted to add her thanks to the TSA for the events that the TSA are able to fund., they really do make a big difference across the school.

Tilston School Association Treasurer's Report

September 2024 – August 2025

Introduction

This report has been prepared by Sue Clarke, who joined the TSA in July 2025, taking on the role of Treasurer in September 2025, succeeding Helen Young at the end of the 2024/2025 academic year.

Opening Balance

The TSA began the year with a healthy balance of £15,385.

Fundraising Activities

Throughout the year, the TSA organised several fundraising events, raising a total of £6,663 after expenses. The summer fair was the most successful, generating £2,584. Other notable events included Easter Bingo, the Key Stage 2 production bar and raffle, and the Christmas raffle, each raising c.£900, c.£800 and c.£700 respectively.

We are especially grateful to Mr Gerrard (Jake's Dad), who raised £1,427 by cycling from Geneva to Nice. These funds are ringfenced for new sporting equipment and activities for the school.

The School Lottery contributed £760, though profits are declining annually. A marketing push may be needed to boost participation.

Expenditure

The TSA funded £15,241 in facilities and activities for the school, a significant increase from previous years due to the Wellbeing Pod project (£8,800 including fixtures, fittings, and path). We hope this investment benefits the whole school for years to come.

Additional funding supported outdoor exploring provision, PE planning, diversity workshops, coach costs and EYFS entertainment for Christmas events, and Year 6 leavers' celebrations.

Closing Balance and Commitments

At year-end, the TSA held £10,122, with £4,947 in promises to pay carried over to the new academic year (including the ringfenced sporting equipment funds). A buffer of £1,500 is maintained for SEND assessments and the financial support fund, leaving £3,675 available for spending in 2025/2026.

A detailed breakdown of funds raised and spent is attached.

Acknowledgements

The TSA extends sincere thanks to everyone who contributed time, money, and goods to our fundraising efforts. Your support makes all our funded facilities and activities possible.

TSA Accounts Sept 2024 - August 2025				
Opening Balance Sept 24	£ 15,385.21			
Fundrasing Activities		In	Out	Profit
Summer Fair	£ 3,384.50	£ 799.57	£ 2,584.93	
Just Giving :Jake's Dad's Cycle Challenge Sports Equipment Fundraiser	£ 1,427.22	£ -	£ 1,427.22	
Easter Bingo	£ 1,047.50	£ 90.01	£ 957.49	
KS2 Production Cafe/Bar/Raffle	£ 1,125.00	£ 318.56	£ 806.44	
Christmas Raffle	£ 846.00	£ 61.14	£ 784.86	
Welcome Breakfast	£ 448.65	£ 10.32	£ 438.33	
Leavers Whole School Breakfast	£ 437.00	£ 50.97	£ 386.03	
Disco	£ 568.54	£ 225.16	£ 343.38	
Pop Up Ice Cream Stall	£ 182.00	£ -	£ 182.00	
Pancake Sales	£ 118.50	£ -	£ 118.50	
Nativity Cafe - Grandparents	£ 69.00	£ -	£ 69.00	
Nativity Cafe - Afternoon parents	£ 22.00	£ -	£ 22.00	
Sweet Sale & Reflectors	£ 212.50	£ 194.33	£ 18.17	
Clothes Collection	£ 18.00	£ -	£ 18.00	
Christingle Cafe - Grandparents	£ -	£ 20.95	-£ 20.95	
Nativity Bar	£ 115.97	£ 160.62	-£ 44.65	
Regular Income				
School Lottery	£ 702.70		£ 702.70	
School Uniform	£ 228.12		£ 228.12	
Easy Fundraising	£ 175.41		£ 175.41	
Stikins Lables	£ 35.12		£ 35.12	
Asda Cash Pot (Parent Kind)	£ 70.72		£ 70.72	
Regular Expenses				
Lottery License Nov 24 - Nov 25		£ 20.00	-£ 20.00	
Parent Kind Insurance		£ 162.00	-£ 162.00	
School Funding/Activities Paid for				
Wellbeing Pod & Fixtures, Furniture		£ 7,837.98	-£ 7,837.98	
Camp Curiosity		£ 2,520.00	-£ 2,520.00	
Path for the Pod		£ 962.36	-£ 962.36	
Rock Kidz Workshops (Diversity Theme)		£ 962.20	-£ 962.20	
PE Planning		£ 695.00	-£ 695.00	
Panto Coaches		£ 560.00	-£ 560.00	
Muslim workshop		£ 400.00	-£ 400.00	
Year 6 Coaches to Chester Cathedral Leaver's Service		£ 320.00	-£ 320.00	
World Book Day Bags and T-Shirts		£ 244.92	-£ 244.92	
Year 6 Leavers Photo Books		£ 238.70	-£ 238.70	
Year 6 Leavers Teddy Bears		£ 169.25	-£ 169.25	
Professor Humo		£ 120.00	-£ 120.00	
Financial Support Fund		£ 100.00	-£ 100.00	
Year 6 Party Decorations		£ 89.48	-£ 89.48	
Year 6 Party Snacks		£ 21.92	-£ 21.92	
Christmas Disco		£ -	£ -	
Totals for year	£ 11,234.45	£ 17,355.44	-£ 6,120.99	
Promised to pay in Sep 25 - Jul 26:				
School Sign		£ 500.00		
Camp Curiosity 25/26		£ 2,520.00		
SEND Assessments		£ 500.00		
Sports Equipment Only		£ 1,427.22		
TOTAL PROMISES TO PAY		£ 4,947.22		
UPDATED 27.08.25				
Bank Balance	£ 9,889.95	Buffer	£ 1,500.00	
7 x Floats Boxed Up Ready for Use	£ 210.00	P2P	£ 4,947.22	
Loose Change	£ 22.30	Available to spend	£ 3,675.03	
Total	£ 10,122.25			

We are not currently registered for gift aid, we should also be able to claim back VAT on any purchases. Kelly to get advice from her accountants re what we can do.

We have no obligation to have our accounts audited but if we want them done we can, because we have access to this being done for free then it makes sense to continue whilst there is no cost attached – Mrs Mort to check Megan is happy to continue to do them.

School lottery – some parents may not be aware of the lottery. It looks like a lot of parents return the money if they win but the year on year subscribers list is dropping – needs a push to get parents to sign up. There is a banner that can be put up and lets get the QR code sent out on newsletters. Kelly to see if we can get some posters as well. At55 leaflets for the grandparents events as well. Whatsapp the QR code to year groups for sign up.

6] Treasurer to arrange the audit of account for 2024/25 - Kelsey to check if Megan is happy to do it again.

7] Election of Officers and Trustees of the Committee

Chair – Caz Hewitt (re-elected)

Vice Chair – Kelly Alnutt (re-elected will need a new vice next year so if anyone is interested and wants to shadow please advise)

Treasurer – Sue Clarke (elected and thanks to Helen)

Secretary – Lucy Allan (re-elected but flagged this may become an issue in 2026)

Uniform – Jessica Phillpott (happy to continue and elected in her absence)

Comms and PR – Laura (elected)

8] Vote to confirm that there will be a core committee that will be supported by a committee of volunteers and helpers for events. Approved in the room

9] AOB – Recognition of the vital role that grandparents play in being part of the school.