



love ~ joy ~ responsibility ~ creativity ~ respect ~ opportunity

St Wilfrid's Catholic Primary School

Supporting Pupils with Medical Conditions

Policy

Academic Year	Designated Senior Person	Deputy Designated Senior Person	Nominated Governor	Chair of Governors
2026-2027	Justine McEniff	Mickey Davies	Elaine Morrissey	Elaine Morrissey

Policy Review Dates

Review date	Changes made	By whom	Date ratified by FGB
September 2026	New Policy created	Justine McEniff	September 2026

MISSION STATEMENT

"I have come that they may have life, and have it to the full."

John 10:10

At St. Wilfrid's we love one another,
show respect and accept responsibility.
Embracing opportunity and nurturing creativity
we share in the joy of Jesus.



SUPPORTING PUPILS WITH MEDICAL CONDITIONS POLICY 2026

At St Wilfrid's Catholic Primary School we are committed to ensuring that all pupils, regardless of medical need, are able to participate fully in school life, achieve their potential and flourish within a safe, nurturing and inclusive Catholic environment.

1. Aims

The school will ensure that pupils with medical conditions:

- are properly supported;
 - have full access to education;
 - can participate in all activities;
 - are treated with dignity and respect;
 - are not disadvantaged academically or socially.
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2. Legal Framework

This policy reflects:

- Children and Families Act 2014
- Equality Act 2010
- SEND Code of Practice
- Health and Safety at Work etc. Act 1974
- DfE Supporting Children and Young People with Medical Conditions and Allergy Guidance (2026)
- Working Together to Safeguard Children
- KCSIE 2026

Relationship with the Allergy and Anaphylaxis Policy

This policy should be read alongside the school's Whole-School Allergy and Anaphylaxis Safety Policy. The Allergy Policy sets out the school's arrangements for allergy awareness, allergen risk reduction, emergency response, staff training, the management of prescribed and spare adrenaline devices, and allergy-specific governance requirements.

3. Roles and Responsibilities

Governing Body

The Governing Body will:

- ensure compliance with statutory requirements;
- monitor implementation annually;
- ensure adequate insurance arrangements exist;

- receive annual reports on medical provision.

Headteacher

The Headteacher will:

- implement this policy;
- ensure staff training;
- oversee Individual Healthcare Plans;
- ensure sufficient resources.

SENCO / Medical Needs Coordinator

Will:

- maintain the medical register;
- coordinate healthcare plans;
- liaise with parents and health professionals;
- monitor reviews.

Staff

All staff will:

- understand emergency procedures;
- follow healthcare plans;
- receive appropriate training;
- act immediately in emergencies.

Parents

Parents must:

- provide accurate information;
- supply medicines in date;
- notify school of changes;
- participate in reviews.

4. Individual Healthcare Plans (IHPs)

The school will maintain an Individual Healthcare Plan (IHP) for pupils whose medical condition or allergy has a functional impact on them in school, presents a risk of harm, or requires arrangements additional to or different from those generally available.

Plans will include:

- medical diagnosis;
- symptoms;
- medication;
- emergency action;

- dietary requirements;
- educational adjustments;
- consent arrangements;
- review date.

Plans will be reviewed:

- annually;
- following any significant medical event;
- when circumstances change.

IHPs will also be reviewed following a serious incident, near miss, updated clinical advice, change in medication or updated Allergy/Asthma Action Plan.

Determining whether an Individual Healthcare Plan is required:

The school will consider whether an Individual Healthcare Plan (IHP) is required where a pupil:

- has a medical condition or allergy which has a functional impact on them in school;
- is at risk of harm as a result of their condition; and requires arrangements which are additional to or different from those normally available to all pupils.

A single IHP will encompass all supportive arrangements made by the school for a pupil's medical condition(s) and allergy needs. Pupils will not normally have multiple healthcare plans covering different conditions. The IHP will refer to any relevant Allergy Action Plans, Asthma Action Plans, care plans or medical advice provided by healthcare professionals.

5. Administration of Medicines

The school will:

- only administer medicines with written parental consent;
- maintain administration records;
- store medicines safely;
- ensure emergency medication is readily accessible.

The school will not:

- administer non-prescribed medicines routinely;
- require staff to administer medicines unless appropriately trained.

6. Storage of Medicines

Medication will:

- be clearly labelled;

- remain in original packaging;
- be stored securely;
- be accessible in emergencies.

Emergency medication will never be inaccessible during the school day or on educational visits.

7. Educational Visits

Risk assessments will consider:

- medical conditions;
- medicine availability;
- emergency response arrangements;
- staff training requirements.

No pupil will be excluded from a visit solely because of a medical condition unless supported by a risk assessment.

8. Inclusion

Pupils with medical conditions will:

- have equal access to learning;
 - participate in PE;
 - attend clubs and visits;
 - receive reasonable adjustments where required.
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9. Record Keeping

The school will maintain:

- Medical Conditions Register;
 - Individual Healthcare Plans;
 - Medication Records;
 - Training Records;
 - Incident Logs.
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10. Serious Incidents, Near Misses and Lessons Learned

The school will record and review any serious incident or near miss relating to a pupil's medical condition or allergy.

Parents will be informed as soon as reasonably practicable following a serious incident or near miss involving their child.

The school adopts a "no blame" approach to incident reviews, with the primary purpose being to identify lessons learned and strengthen future practice.

Following any serious incident, near miss or significant change in a pupil's medical needs, the school will review:

the Individual Healthcare Plan;
risk assessments;
staff training requirements;
relevant policies and procedures.

Lessons learned will be shared appropriately with staff and governors to reduce the likelihood of recurrence.

11. Monitoring and Review

The Governing Body will review:

- training completion rates;
- serious incidents;
- compliance arrangements;
- annual policy review.